

**MINUTES
RAAMC CORPS COMMITTEE MEETING
3 MAR 03**

Present:

COL G. Wells
COL V. Efstathis
COL R. Beal
LTCOL B. Morgan
LTCOL S. Fletcher
LTCOL G. Whelan
MAJ R. Holmes
MAJ G. Jones
MAJ N. Read
CAPT M. Gallagher
WO1 J. Murphy

1. COL Wells declared the meeting open at 1312 h. As there were no Minutes available from the last meeting, he dispensed with covering that subject.

RAAMC Centenary book launch

2. COL Wells advised that the invitation to the PM had been despatched and that indications were that he would attend. A host officer for the PM needed to be considered. The host officer would introduce the PM who would then speak and following the PM speech, the author would be invited to speak.

3. LTCOL Whelan stated that the venue had been booked and morning tea requested to be supplied. The Victoria Barracks Museum had undertaken to put on an appropriate display.

4. Should the PM not be able to attend, it was considered that CA would be next most appropriate to launch the book. MAJ Geoff Jones suggested MAJGEN W.B. James (as the last DGAMS) as host officer for the Sydney launch.

5. HOC tasked LTCOL Morgan to contact Army History Unit to ascertain whether there were any protocol issues that they wanted addressed.

Action: LTCOL Morgan

6. COL Wells advised that the Sydney launch was not an open event so invitations would be kept to a select group, mostly resident in Sydney. MAJ Holmes advised that COL Alexander wanted a member of the Qld committee to attend so that the individual could provide feedback for consideration at the Qld launch. COL Wells said that local unit representation would be sought and LTCOL Morgan said the DHSAR Eastern Region staff with PR support, would advertise the event.

7. COL Wells said that GEN Cosgrove may be an alternative to launch the book and LTCOL Morgan said that the AHQ contact, Allan Cole, needed a local point of contact. LTCOL Whelan undertook to provide one.

Action: LTCOL Whelan

8. COL Wells said that he would contact MAJGEN W.B. James about being host officer.

Action: COL Wells

9. LTCOL Whelan reiterated the desire of the Victoria Barracks Museum to put on a display as a backdrop for the launch. WO1 Murphy was the contact at ALTC for the Victoria Barracks Museum.

10. LTCOL Wells requested LTCOL Whelan ascertain the capacity of the venue so that the number of guests could be determined.

Action: LTCOL Whelan

11. The number of copies of the book to be purchased by the Corps Fund was discussed. It was decided to purchase 25 copies and MAJ Read, **subject to receiving books of account before 14 Mar**, was to arrange pre-publication purchase.

Action: MAJ Read

Harkness and C.F. Marks Awards

12. The awards were discussed and it was determined that the last Harkness Award had been made in 2000. One nomination had been received for each year 2001 and 2002. As far as the C.F. Marks Award was concerned, the recipient for 2001 had been announced but there were no nominations for 2002.

13. Following discussion, it was decided that details of the Harkness Memorial Medal and the C.F. Marks Memorial Awards were to be placed on the Corps web site, including copies of the nomination form and cut off dates.

14. It was decided that the single nominees for 2001 and 2002 for the Harkness Award should be the recipients for those years and that the CORPS RSM was to call for nominations for the C.F. Marks Award for 2002. Successful nominees would be presented with their awards at the Corps Centenary Dinner in Brisbane on 5 Jul 03.

Action: HOC

**LTCOL Morgan (2002 Harkness)
WO1 Murphy (C.F. Marks)**

15. The viability of the awards was discussed and MAJ Jones advised that discontinuation had been discussed at the November 2001 Corps Committee Meeting. It had been decided at that meeting to continue awarding the medals. That decision was supported. COL Wells tasked WO1 Murphy with including a committee list and statement of responsibilities for the Harkness Award in the rewrite of Corps Standing Orders.

Action: WO1 Murphy

Corps history

16. COL Efstathis asked how many orders had been received for the book. WO1 Murphy suggested there were about 200 that had gone through ALTC and that HSW would have an order for about 50.

Honorary Colonels

17. COL Wells said that he had recently sent a request to CA for COL Taske to be appointed HON COL for Qld. He anticipated a response within about a month.

Corps Standing Orders

18. COL Fletcher advised that the rewrite of Corps SO, being done by CORPS RSM, was progressing well.

Action: WO1 Murphy

Fundraising

19. Fundraising opportunities were discussed at some length. COL Wells undertook to write to the CO/OC of each RAAMC element, requesting they undertake fundraising activities to inject more funds into the Corps Fund account.

**Action: SO2 CORPS
COL Wells**

Support to Centenary activities

20. COL Wells said that he was prepared to run the Corps Fund down to a low balance in support of Corps Centenary activities.

Horse float

21. LTCOL Morgan asked the CORPS RSM what had happened in regard to the proposed sale of the horse float owned by the Corps. The RSM said that the sale had fallen through, as the potential buyer was not prepared to offer a reasonable amount for it.

Photographs

22. COL Wells presented receipts for \$694.10 and \$165 to MAJ Read, for repayment to Michael Tyquin for costs involved in securing photographs from the Australian War Memorial. MAJ Read would reimburse Michael Tyquin as soon as he had access to the Corps Fund books. If this did not happen before 14 Mar, the receipts would be passed to the CORPS RSM for reimbursement when the books were received.

**Action: MAJ Read
WO1 Murphy**

Paulatim

23. COL Wells advised that the 2002 edition of Paulatim had been distributed.

24. MAJ Jones advised that a request for items for the 2003 Centenary edition had gone to over 100 addressees. He had received three good contributions to date however it was unlikely that he could make Jul as a publication date and suggested 10 Nov (Anniversary of the granting of the title 'Royal') as a target date. This was discussed and it was agreed to tell people that Jul was the target but to plan for Nov.

25. MAJ Jones asked for direction on costs, advertising and publisher. COL Wells said there had been some problems with the current publisher but that there had been no cost for publication.

26. The timeframe for submission was discussed and MAJ Jones undertook to contact the publisher.

Action: MAJ Jones

27. MAJ Jones discussed the proposed format and indicated that he had not received any negative feedback on his proposal. WO1 Murphy said that he had been encouraging people to put in articles that have some historical lineage details. LTCOL Morgan suggested that republishing previous Paulatim articles or other previously published articles could be beneficial.

28. MAJ Holmes asked whether the Centenary edition was an extra or replaced the annual publication. COL Wells confirmed that there would be only one edition of Paulatim in 2003.

29. Options for articles were discussed and COL Efstathis suggested a later publication date, with coverage of Centenary celebrations. COL Wells suggested identifying individuals to write on specific themes might produce good results.

Action: All

30. It was agreed to:

- a. abandon 1 Jul as the publication date, and
- b. adopt 10 Nov as the target date for publication.

31. MAJ Holmes said that Paulatim would include details of Centenary merchandise and that this merchandise would cease to be available after Dec.

32. MAJ Jones asked that funds amounting to \$ 1 500 be set aside for additional expenses incurred on this special edition, such as special type, printing etc. It was agreed in principle for funds to be made available after Jul and that MAJ Jones was to liaise with the publisher to ascertain what he could be done and how much it would cost.

Action: MAJ Jones

Trade Management

33. COL Wells tabled an email from MAJ Georgiadis which addressed a number of trade issues. COL Wells said that the points raised would need to be looked at after the Conference in Jul, which had a session set aside for consideration of trade issues.

Corps property

34. LTCOL Morgan stated that there is a list of corps property items on a list which had been raised to track movement of the property. He also pointed out that Corps SO made provision for two trustees but this had never been done. This was discussed but appointment of trustees was not finalised.

35. LTCOL Fletcher said that he would nominate CAPT D. McQuaig as the Corps Property Member. The Corps Committee with thanks accepted the nomination.

Action: LTCOL Fletcher

SO2 CORPS

36. MAJ Read will depart for Timor in two weeks and MAJ McLean had expressed interest in taking up the position of SO2 CORPS. LTCOL Morgan had already checked with DOCM-A and there were no plans to provide anyone else to replace MAJ Read. COL Wells said he would progress posting of MAJ McLean to the position with DOCM-A and LTCOL Fletcher was requested by COL Wells to interview MAJ McLean as soon as possible.

**Action: COL Wells
LTCOL Fletcher**

Web site

37. LTCOL Fletcher said the RAAMC site would be established on the Intranet on 5 Mar 03 and that the CORPS RSM would administer it. Responsibility for management of the site would be included in the CORPS RSM Duty Statement.

38. COL Wells asked that the address of the site be advertised in the DHS Newsletter.

Action: WO1 Murphy

General

39. CO/CI PSD advised that PSD may become the School of Military Health and Administration.

40. COL Beal asked whether a replacement Colonel in Chief was being considered for the RAAMC. COL Wells said the RAMC was considering a replacement and that RAAMC would wait for a decision by the RAMC before making a decision for Australia. He requested the CORPS RSM contact RSM CEREMONIAL for advice on how to proceed with a replacement.

Action: WO1 Murphy

41. LTCOL Fletcher asked if the replacement had to be a British royal. COL Wells advised that he had discussed the matter with the previous CA and said that he was happy for the RAAMC to retain the current link to the British royal family at this stage.

Trade training

42. LTCOL Fletcher said that Army would conduct its own AMAC and doesn't anticipate panelling anyone on RAN courses. Navy has undertaken to stick to a 12 week course.

43. COL Wells said that he was aware that moves were underway to relocate PTI training to ALTC.

Medical Officer staffing

44. MAJ Jones asked how Medical Officer staffing was going. COL Wells said there was a deficiency of about 50% overall.

45. Various issues surrounding employment of Medical Assistants and the requirement for Medical Officer input to the employment/training were discussed.

PT Medical Assistant training

46. COL Efstathis asked about the proposal for PT Medical Assistants training. LTCOL Fletcher said he would send a copy of the proposal to COL Efstathis.

Action: LTCOL Fletcher

Employment matters

47. CAPT Gallagher spoke about employment of Medical Assistants and said that employment in 1 and 2 HSB and 1 and 3 CSSB overcame to a great extent, the problem of having a Medical Officer as a mentor.

48. He spoke about the misemployment of the WO1 PTI at the ADFPTS as a Training Developer. LTCOL Fletcher said that in future, WO1 in most health trades may be termed the 'Trade Master'.

Representative Honorary Colonel

49. COL Wells congratulated COL Beal and advised he would remain as Representative HON COL until Feb 04.

Conclusion

50. COL Wells closed the meeting at 1607 h, advising that the next meeting would be held at 2 HSB on 7 May 03 at 1300 h.

Original signed
N. READ
MAJ
Secretary

Mar 03

Original signed
G. WELLS
COL
Chair

Mar 03