

**MINUTES
RAAMC CORPS COMMITTEE MEETING
21 MAR 05**

Present:

COL A. Gill	HOC
COL J. Overton	HON COL
LTCOL S. Busch	DHOC ARA
LTCOL D. Wright	DHOC GRes
MAJ W. Schilling	SO2 Hlth Svcs
MAJ D. McCuaig	SO2 Hlth Trades
WO1 M. Jesenkovic	Corps RSM
WO1 J. Murphy	Secretary

Apologies:

CAPT E. Angelini

1. COL Gill declared the meeting open at 0937 h and welcomed LTCOL S. Busch (DHOC ARA), MAJ W. Schilling (SO2 Hlth Svcs and WO1 M. Jesenkovic (Corps RSM).

MINUTES OF PREVIOUS MEETING

2. COL Gill tabled the minutes from the meeting on 21 Jul 04 and asked that they be accepted.

PROPOSED: COL Gill
SECONDED: LTCOL Wright PASSED

BUSINESS ARISING FROM MINUTES

3. **Consultants \$5,000.00** – This money will soon be transferred to the RAAMC. COL Gill directed the funds would be held separate to the Corps Funds so they can be utilised for the purpose they were initially granted.
4. **The Corps RSM is upgrading corps Web Site** – The site and when finished will be migrated to the Internet.
5. **GSO Training** – LTCOL Busch has spoken with LTCOL Fletched about the development of communications between Corps, DOCM-A and the new officers and will continue to pursue this issue.
6. **DG Portraits** – The insurance issue has been resolved but not satisfactorily. DHOC ARA and Corps RSM to investigate the options open to the Committee to ensure the added exposure on moving the portraits to ASAH would bring.
7. **Corps Tie** – Corps RSM to continue with this issue.
8. **Corps Handbook** – This publication to remain titled the RAAMC Standing Orders.
9. **Renaming the M/A Trade** – The Corps RSM has researched the subject stating the preferred name among the members of the Corps was Medical Operator. The SO2 Hlth Trades requires a decision on the name by the end of Apr 05.

AGENDA ITEMS

10. **PAULATIM 2006.** COL Gill asked Corps RSM to send a signal to call for nominations from members of the Corps – DHOC Gres stated requested Gres personnel be included in this.

**ACTION:
CORPS RSM
DHOC (ARA)**

11. LTCOL Busch gave the following report on ASAH:

- a. RAAMC Web – The RSM has done a lot of work on the site and will be completed soon.
- b. ASAH has now added Eland River PI (Holding PI) to the establishment, and
- c. We have just completed the SED review for the school with positive results.

12. The DHOC ARA asked if anybody had written to the Marks family if not her office will contact the family to give them an update on the award.

**ACTION:
DHOC ARA**

13. The year ahead looks busy for ASAH with BMA training continuing, the AMAC NTL now 90, work starting on part 3 and C of the TMP and we will be looking at the bridge training for AAMC personnel. ASAH may have secured funding for the writing of the RAP handbook.

DHOC (GRes)

14. **Colonel in Chief** – LTCOL Wright has continued the investigation into the various options in presenting to the CA a new COL in Chief. The DHOC GRes presented several views at the meeting, the consensus was that there were a couple of options, each of which had a sub-set of options. For practical reasons, it was agreed that if the first option be looked at, having a member of the Royal Family and the Governor General as the next suitable option. HOC will check with the NZ Medical Corps on their proposed action. He asked DHOC GRes to prepare a brief for presentation to the CA.

**ACTION:
HOC**

CORPS RSM

15. **Certificate of Service to the RAAMC.** The RSM presented a certificate that he has developed for use as recognition of 20 years service. He said other Corps was currently using the certificate. A discussion begun on why 20 years and not just a certificate of service – the RSM stated the certificate could be used as appropriate. The RSM will continue to develop the certificate and issue for 20 years service and other uses as they come to hand.

**ACTION:
CORPS RSM**

16. **Trade Seminar 2004** – The RSM, after consulting the attendees at the seminar, said there was a strong agreement for the seminar to be extended to 2 days, the meeting agreed and the HOC directed the seminar in 2006 be 2 days in duration.

17. **Banner Box** – at present the Queen Mother’s Banner (QMB) is being transported in several boxes and containers. The Corps RSM would like to replicate the Banner Box the AACC are using for the QMB. The correct packing of the QMB will increase the life of the Banner and limit the damage that occurs now. A preliminary costing for a new box is around \$1500.00. The RSM said to offset this the money raised from the sale of the horse float could be used for this purchase. The RSM is to investigate more and report back to the HOC.

**ACTION:
CORPS RSM**

18. **Web site.** The RSM said that the site was continuing to undergo development. He said that the Corps would have an Internet site soon.

19. **Corps Shop** – The number of suppliers in the Corps Shop has increased. The Corps RSM has developed an agreement with these suppliers that includes a remuneration to Corps Funds when members use the suppliers.

20. **National Memorial** – This was discussed, the HOC directed the SO2 and RSM investigate the appointing of a project officer and funding options.

**ACTION:
CORPS RSM/SO2 HLTH SVCS**

21. **Sale of Key Rings** – The Corps RSM presented to the committee a proposal to sell key rings to Corps members to help raise funds for the Corps. The committee agreed the proposal was a good idea and should be actioned with some minor clarification on the numbering system and if it was a yearly purchase or a one of. The RSM to investigate and report back to DHOC.

**ACTION:
CORPS RSM**

SO2 Corps

22. The SO2 Corps presented a funding expenditure sheet covering all accounts. The committee agreed the expenditure of funds needs to be looked at due to there being a large difference between the commitment and actual expenditure. MAJ Schilling and WO1 Murphy are to conduct an audit of all accounts and prepare a report for the HOC and DHOC.

**ACTION:
SO2 HLTH SVCS**

23. The committee discussed the various options we have to inform the members of the Corps on what the Corps Fund is used for, the committee proposed the SO2 Corps place an article in PAULATIM 2005 to achieve this.

**ACTION:
SO2 HLTH SVCS**

SO2 Hlth Trades

24. The SO2 Hlth Trades presented to the meeting an update of all aspects of BMAC, AMAC and SMA.

HON COL

25. COL Overton spoke of the initiatives the NSW members have undertaken to give the RAAMC more exposure and their plans to prepare specialists for deployment, an area they could see lacking in NSW.

26. **National RAAMC Association** – COL Overton raised the issue of developing a National RAAMC Association. The meeting discussed areas that required investigation – funding, constitution and interest – COL Overton would like to see if there is a requirement for the association and gauge the member’s response. COL Overton will look into the issue and report back to the committee.

ACTION:

27. **Recognition of Service** – COL Overton sees the need for a certificate of recognition for both ARA and GRes who have excelled in some manner. The Corps RSM was requested to look at the present way members of Defence are recognised and advise the HOC and HON COL.

**ACTION:
CORPS RSM**

28. The HON COL raised the issue of outside medical professionals (Paramedics) and recognition of their training – the HOC advised the meeting that this would be one of the topics at the Corps Conference and this issue will be resolved then.

NEW BUSINESS

29. **HOC** – The HOC advised the RAAMC Corps Conference for 2005 will be held over the period 26 – 28 Aug 05 at Randwick Barracks. The HOC discussed some of the concepts he had for the conf, he also discussed attendance. He directed the HOCs, DHOCs and other interested parties meet to give their input on what should be the focus of the conf. Replies to the HOC RAAMC by the end of March. The HOC RAAMC requested the DHOCs and SO2 Corps Hlth Svcs take the lead in the conf.

30. **SO2 Corps** - WO1 Murphy asked the HOC to intervene in obtaining the remaining funds and a statement of affairs from the 2003 Corps Conference. WO1 Murphy also raised the issue of a request he had received to provide funding for a plaque to be laid at the base of a flagpole at the Lavarack Barrack Medical Centre to honour the members of the Corps that had fallen from that region. The HOC requires WO1 Murphy to get more information on region funding for the project before he will commit Corps Funds.

**ACTION:
SO2 HLTH SVCS**

31. **DHOC GRes** – LTCOL Wright re-raised the issue the National Memorial stating it was a way to publicise the RAAMC to the wider community and should proceed with the full support of the committee.

32. **DHOC ARA** – The DHOC would like visibility of RAAMC meetings and activities with-in the various regions so committee representation can be administered.

33. Next Meeting:

- a. Corps Conference Meeting Early May.
- b. Corps Conference Meeting End of April.

34. **Closure.** The meeting closed at 1415 h.

J. MURPHY

WO1

Secretary

Apr 05

A.J. GILL

COL

Chair

Apr 05

Attachments:

1. Agenda
2. Financial records, Corps Fund, C.F. Marks and Harkness Accounts



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RAAMC CORPS COMMITTEE MEETING 21 MAR 05 – AGENDA

Meeting to start at 1000h – Venue CSIG Conf Rm top floor Blg 96 right inside Vic Bks front gate.

Welcome

Apologies

Minutes from previous meeting

Business arising from minutes

Agenda items:

HOC:

Paulatim 2004

HLTH SVCS Conference – 2005

DHOC FT:

ASAH update

DHOC Reserve:

Colonel in Chief

CORPS RSM:

CF Marks Award Nominations

Trade Seminar 11-12 Nov 04

RAAMC National Memorial

Corps Shop

SO2 CORPS:

ARTS and Supplier Funds allocations and 04/05 budget

Corps accounts (Corps Fund, Harkness, Marks)

Committee Travel

PAULATIM on CD

Member Subscriptions

Request for donation of funds

Early Calls

SO2 Hlth Trades (MAJ McCuaig)

Trade Issues

REP HON COL:

HON COL Report

RAAMC Association

Recognition of RAAMC Service

General Business

CORPS COMMITTEE MEETING RAAMC
21 MARCH 2005

RAAMC ACCOUNTS AS AT 31 DEC 04

Account	Balance	Receipts	Expenditure	Remarks
RAAMC Fund Opening Bal \$2996.79	*1 NA \$5017.32 *2TD \$9198.51 Total \$14215.83	\$30 (Donation) \$544.40 (Simpson) 2003 Centenary Funds *6 Seminar Total: \$574.40	*4\$845.30- Simpson \$1576.80 – Seminar \$140 – Refund Invoice: \$99.52 Framing Howes Total \$2661.62	1 with Corps RSM *5 Stock on hand Totals: NA - \$2930.10 TD - \$9198.51 \$12128.62 Loss - \$66.69
Trade Seminar	\$50.77	Stock now with SO2 HOC Cell	NIL	A/C to be closed funds transferred to RAAMC Fund
G. Harkness Medal	NA \$280.52 *3 CM \$1045.37 Total - \$1325.89	NIL	NIL	2004 Presented.
CF Marks Award	Invest \$4223.31 NA \$42.74 Total - \$4266.05	NIL	NIL	2004 Presented
SUPPLIER EXPENSES AND ARTS				
	Allocation	Expended	Remaining	Remarks
Supplier Exp	\$45489.00	30762.05	\$14726.95	Estimate Only
ARTS	\$12690.00	\$9510.85	\$3179.15	Accurate

*Notes:

- 1 NA= National Access Account
- 2 TD= Term Deposit
- 3 CM= Cash Management
- 4 4 sold = \$544.40
- 5 Stock (Muscat \$711) (Glasses \$150) Total \$861
- 6 Seminar \$70.8 in profit A/C to be closed.