



RAAMC COMMITTEE

HOC/OUT/2006/026

See distribution

MINUTES OF THE RAAMC COMMITTEE MEETING HELD AT CAMPBELL PARK CONFERENCE ROOM CP1-3 -091 ON 26 APR 06

Members present:

BRIG A. Gill	Chairman / Head of Corps
LTCOL S. Fletcher	Deputy Head of Corps (Full Time)
LTCOL D. Wright	Deputy Head of Corps (Reserve)
MAJ E. Angelini	Secretary / SO2 Corps
MAJ G. Jones	Paulatim Editor
WO1 M. Jesenkovic	RAAMC RSM

Apologies:

BRIG Alexander	Senior Reserve Consultant
COL Overton	Representative Honorary Colonel
MAJ D. McCuaig	SO2 Health Trades
CAPT M. Carroll	Property Member

OPENING ADDRESS

1. The Chairman welcomed all present. He declared the meeting open at 1020 hours.

ITEM 1 – PREVIOUS MINUTES

2. The previous minutes from the 17 Feb 06 meeting were presented.

MED MIN 04/06. It was proposed that the minutes of the 17 Feb 06 meeting be accepted as a true and accurate record.

Proposed: HOC
Seconded : WO1 Jesekovic
CARRIED

ITEM 2 – BUSINESS ARISING

3. **Corps Website.** Corps RSM stated that this item is still outstanding; with regard to the identification of information that can be transferred from intranet to internet sites.

Decision: Further Investigate Internet usage and identify components of the Intranet site that can be loaded onto the Internet.

Action: DHOC (ARA), SO2 Corps & Corps RSM.

4. **Director General Portraits.** SO2 Corps stated that Health Services Wing ALTC had been approached and that HSW would be honoured to house all the Past Director General Portraits in either the Classroom or the Simulation facility. OC HSW had stated that these would be used to re-name the Classrooms. HSW requested that a framed history of each DG accompany each portrait. The Committee discussed the possible methods of collating the portraits and identified that Unit CO's will need to be aware of possible removal of the Portraits.

Decision: Investigate cost of the removal of the portraits to the Albury Wodonga Military Area. Ascertain if relevant Unit CO's are amiable to the removal of the Portraits.

Action: SO2 Corps and corps RSM

5. **Guidance Officers/Mentors LTS.** Committee agreed that the identification of the correct personnel and their subsequent management are paramount to the success of this program. LTCOL Brennan, LTCOL Shaddock and LTCOL Fletcher have volunteered to be Guidance Officers for ARA, and BRIG Alexander and LTCOL Wright have volunteered for the GRES. There was still a requirement to source volunteers for the Regional Areas and various Officer Groups.

Decision: Initiate contact with current Volunteers and Draft document regarding the role of Guidance Officer (based on RAADC document).

Action: SO2 Corps

6. **RAAMC Fund contributions.** Corps RSM reported that the RAAMC Corps Fund Contribution signal has been released. SO2 Corps stated that the Corps Fund Contribution is able to be tax deductible via Deductible Gift Recipient Endorsement. However the RAAMC Corps Fund needs to apply for an ABN. The Committee discussed this and decided that since the Fund Income is under \$100 000, there would no detriment to the Corps Fund in applying for an ABN.

Decision: Apply for ABN, set up Deductible Gift Recipient Register and Inform Members via signal.

Action: SO2 Corps.

7. **Corps Colour Patch.** Corps RSM reported that the supplier had dispatched the incorrect Colour Patch. The correct Colour Patch has been reordered (at no cost to the RAAMC) and once it has been supplied, the Corps RSM will forward to all Corps Committee Members.

8. **2004 Harkness Award.** The HOC requested that the Corps RSM confirmed that LTCOL Whelan received the framed certificate and medallion.

Action: Corps RSM.

9. **Consultants \$5000.00 (Honorary Colonel Fund).** SO2 Corps reported that she had made contact with COL Warrick Wilkinson and was arranging for the transfer of the Funds. These will be in a separate account, as specified in the initial request.

10. **Corps Tie.** RSM RAAMC presented 9 coloured examples of the RAAMC Corps Tie (see enclosure 1). The Committee selected Tie 6, however, HOC requested that the options should be

sent to broader audience to ascertain opinion. The Committee also discussed the choice of fabric and it was felt that even-though it would be more expensive a Silk Tie may be a better option. The cost of manufacture of both silk and polyester fabric will be sought.

Decision: Distribute the options of the RAAMC Corps Tie to a broader audience (including past and present members) and source a quote for manufacture in polyester and silk.

Action: Corps RSM.

11. **Employment specification for Officers.** SO2 Corps stated that discussions with MAJ McCuaig, indicated that this was still a 'work in progress'.

12. **2003 Centenary Conference Statement of Affairs.** SO2 Corps confirmed that the ABN for this activity was cancelled as at 01 Oct 2003 (enclosure 2). The Corps RSM confirmed that Corps shop prices have been loaded onto the RAMC website.

13. **Lavarack Barracks Memorial.** SO2 Corps confirmed that a cheque and a Minute had been forwarded to the Lavarack Barracks Medical Centre. The Minute expressed the Corps requirement for a Photo and Article for the Paulatim Publication.

14. **RAAMC Colonel-in Chief.** HOC stated that he and DHOC (Reserve) had presented a brief to CA on the options for the replacement Colonel in Chief (see enclosure 3.). This had been well received by the CA and he undertook to discuss and seek further advice from CDF. The HOC stated that he had expressed the Corps Committee desire to have an Australian as the next RAAMC Colonel-in-Chief.

15. **Literary Award Paulatim (COL A.G. Bulter award).** The Committee discussed the criteria for the award. The merits of awarding to all contributors of the Paulatim versus currently serving members of the RAAMC were discussed. The majority of the Committee felt that even-though past members had made valuable contributions and hopefully would continue to make valuable contributions to the Paulatim, it was decided that the award should be for current serving permanent and reserve members only. The majority of the Committee felt that this would encourage continuation of current serving permanent and reserve members' contributions and the very high standards set by some contributors as evidenced in recent editions.

Decision: Amend the Corps Standing Orders to reflect that the COL A.G. Bulter award would be awarded to currently serving members of the ARA and Reserve and prepare the award for Launch during the Corps Conference.

Action: SO2 Corps, Paulatim Editor and Corps RSM.

16. **National Memorial.** The Committee discussed that there had been no response from RAADC and RAANC regarding the National Memorial

Decision: Review and resend Minutes to the RAADC and RAANC HOC.

Action: SO2 Corps.

17. **RAAMC Association.** HOC reported that he and BRIG Alexander had encouraged more activity within the RAAMC Association.

18. **Communication – Units/ Corps Committee.** SO2 Corps reported that she had contact COL Overton and had expressed the Corps Committee desire to be informed of any member who had passed away or was seriously ill. The Committee also discussed the recent passing of CPL Coxhedge. The HOC had sent a letter of condolence to his wife and son. Mrs Coxhedge has expressed a desire for her husband to receive the Australian Defence Medal posthumously.

Decision: Ensure that an application is sought for the Australian Defence Medal.

Action: Corps RSM

19. **Regional Activities for RAAMC Personnel.** Regional Activity Signal has been released, however there has been no response from Units. Corps Standing Orders have also been amended (on the website).

Decision: Ensure Regional Activities are promoted during Corps Conference.

Action: SO2 Corps and Corps RSM.

20. **HOC Activities/ Phasing/ Financial Bids FY 06/07.** SO2 Corps reported the FY Bid for 06/07 has been submitted. Once she is aware of the actual disbursement of funds, she will contact the Corps Committee to ascertain the priority of fund disbursement.

21. **Donations of Multi-copy Textbooks.** SO2 Corps reported that she had investigated this issue and that it was not a concern of the RAAMC Corps Committee. This matter had been referred to Land Command.

22. **Swivel Chairs and Desk.** SO2 Corps stated that this task was still outstanding. The Committee discussed the importance of having these items restored and placed in the AWMA Musuem.

Decision: Source a quote for the repair and restoration of chairs and investigate the retrieval of the Desk from TC-A.

Action: SO2 Corps and DHOC (ARA).

23. **Silverware and other RAAMC Property.** SO2 Corps reported that this issue has been resolved. The NSW RAAMC Association will implement a formal inventory of items, if any items of historical nature are identified, they will be offered to the RAAMC Corps Committee.

24. **Key Rings.** The Corps RSM presented the design of the RAAMC Key ring (see enclosure 3). He explained that there was an initial set-up free of \$250.00 and 500 key rings would cost \$3.55 , whereas 250 key rings would cost \$4.60. The Committee felt that it would be more cost effective to order a larger amount of key rings.

Decision: Order 500 Key Rings and launch at RAAMC Conference.

Action: Corps RSM.

MED MIN 05/06. It was proposed that \$2025 of Corps Funds be expended in order to purchase the first 500 RAAMC key rings.

Proposed: WO1 Jesenkovic
Seconded : LTCOL Wright
CARRIED

25. **Banner Double Booking.** The Corps RSM reported that this manner had been resolved. The priority was given to 9 CSSB and 1 HSB has re-booked the banner for another date.

26. **Financial Audit of RAAMC NPMA.** The SO2 Corps reported that the RAAMC Corps funds will be audited during Jun 06.

27. **Re-phasing of Suppliers Account and ARTS.** SO2 Corps stated that this task has been completed.

28. **Trade Seminar.** This task was still ongoing.

Decision: Investigate options for the conduct of the 2007 Trades Seminar.

Action: SO2 Health Trades and Corps RSM.

29. **2006 Paulatim.** Signal was released, however date for submissions was 01 Sep 06. Paulatim Editor indicated that this would be a difficult time-line, due to his commitments during 2006.

Decision: resend signal indicating the due date for submissions as 01 Aug 06.

Action: Corps RSM.

30. **Distribution List.** The Paulatim Editor and the Corps RSM have reviewed distribution list. The Committee discussed possible amendments of this list to include Members who would receive the Paulatim through the mail and those who would require a covering letter from the Corps. Possible additions to the Distribution List included:

- a. HQ TC-A contacts;
- b. Previous Director's Generals;
- c. Presidents / Libraries of Medical Colleges; and
- d. Medical Corps of other Armies (NZ, UK, US, Canada).

The HOC warned that if the Paulatim was to be distributed to a broader audience, care had to be maintained that the content was appropriate.

Decision: Develop a Mailing Address List and Letter Address List.

Action: SO2 Corps (with input for Corps Committee)

31. **Archiving.** SO2 Corps presented a cheaper alternative to the traditional binding of journals. This was a plastic spine that could be slipped through the journal, so that it could be

stored in a four-ring binder. The Committee felt that this was a suitable alternative and that the collection of the journals should be housed with either the SO2 Corps or the Corps RSM.

Decision: Create a historical record of all copies of Paulatim.

Action: SO2 Corps.

32. The Committee also discussed the option of holding the Corps Journals in PDF Format.

Decision: Approach Publisher to ascertain if the Paulatim can be provided in PDF format.

Action: Paulatim Editor.

33. **RAAMC Presentation to RMC-A trainees.** DHOC (ARA) indicated that this was still a work in progress and that further action was required.

Action: DHOC (ARA)

34. **Corps Representation at RMC Graduation/awards activities.** DHOC (ARA) indicated that this was still a work in progress and that further action was required.

Action: DHOC (ARA)

35. **Corps presence at ALTC (especially Med Asst march out parades).** Corps RSM indicated that the Army School of Administration and Health will invite the HOC/DHOC to all future BMC graduation. Where possible the HOC / DHOC will be invited to be the reviewing Officer.

36. **Establishment of a Corps Strategic Plan.** DHOC indicated that he has changed the focus of the draft Strategic Plan to coincide with the HNA Concept. The Committee discussed incorporating the outcomes of the RAAMC Conference as a deliverable to the CA.

Decision: Prepare draft for consideration after the RAAMC Conference.

Action: DHOC (ARA).

37. **Corps Standing Orders.** The Committee discussed proposed amendments of Corps Standing Orders. The Committee also discussed the preferred members of the RAAMC Corps Committee. The Corps Standing Orders will be amended to reflect the Ordinary Members as HOC, DHOC (Full Time), DHOC (Part Time), SO2 Corps, SO to HOC, Rep Hon COL, Senior Reserve Consultant and Corps RSM. The members who may be invited to attend the Corps Committee meetings are Paulatim Editor and Property Member.

Decision: Amendments were recommended by the Committee.

Action: SO2 Corps and Corps RSM

38. **2 Fd Amb Instructor of the Year Award.** The Corps RSM indicated that he had contacted 2 Fd Amb and that they were agreeable to the RAAMC Corps Committee changing the proposed recipients of the award. The Committee discussed the importance of maintaining the original intent of the award. The Committee also discussed the likelihood of successfully

applying this award to all RAAMC in an Instructor role. The Committee felt that this would be difficult to achieve and that the award would be best limited to certain postings.

Decision: Develop criteria for the award to be presented to an Instructor within Health Service Wing or Army School of Logistic Operations.

Action: Corps RSM.

39. **Representative Honorary Colonel Award.** SO2 Corps and Corps RSM indicated that this was still a work in progress and that further action was required.

Decision: Prepare plaque, letter and 'Little by Little' for presentation to Rosebay RSL and prepare 'trophy'.

Action: SO2 Corps and Corps RSM

40. **Sir Neville Howse, VC Award.** This item was discussed at Para 37. The Committee decided that this Award could be awarded to an adjudged member of the entry level RAAMC Courses. These were identified as the Basic Medical Assistant Course, Technical Preventative Medicine, ADF Basic Physical Training Instructor Course (Army Elm) and Logistic Officer Basic Course (Special to Corps Phase).

41. **Arrangement for the sale of 'Little by Little'.** SO2 Corps reported that this issue has been resolved, the price is set at \$40.00 and members will have the option of paying for postage if they do not wish to receive the Book through Defence Mail.

42. **'Little by Little Publishing Contract'.** SO2 Corps reported that she had contacted the previous SO2 Corps and confirmed that the Corps accepted extra copies of the "Little by Little" rather than be paid Royalties.

43. **Paulatim Publishing Contract.** SO2 Corps confirmed that the RAAMC Corps had not received funds from the publisher of the Paulatim. Once the ABN has been received a Tax Invoice to the value of \$3000.00 will be raised to the Publisher.

44. **RMC-A Memorial to Health Service personnel.** DHOC(Part Time) indicated that this was still a work in progress and that further action was required.

Action: HOC & DHOC (PT).

ITEM 3 – COMMITTEE MEMBER REPORTS

HOC

45. **COL Harkness Relative.** HOC indicated that he had received correspondence from MAJGEN John Pearn (Retd) regarding the recent identification of a relative of COL Harkness.

Decision: The Committee decided to contact the person to ascertain their interest in maintaining contact with RAAMC.

Action: BRIG Alexander

46. **CA Brief.** HOC reported that he has also spoken to CA about matters relating to the RAAMC. These matters included the retention problems with RAAMC Officers, Health Administration training for GSOs and the CMA Continuum.

DHOC (ARA)

47. **Strategic Plan.** See para 36.

48. **Paulatim.** DHO (ARA) highlighted that promotes the RAAMC wherever he visits by distributing a copy of the Paulatim. This is usually well received.

DHOC (Part Time) REPORT

49. **DCA briefing.** DHOC (Part Time) reported on the DCA briefing held with Representative Honorary Colonel, Brig Alexander, COL Delaney and himself. The Briefing focussed on the HSAR NSW Clinical evenings, ANZAC activities and NSW Triumvirate. DCA expressed his interest and enthusiasm with the activities of the NSW RAAMC reserves and offered ongoing encouragement.

50. **Corps Conference format.** DHOC (Part Time) raised the matter of the frequency of the RAAMC Conference. He suggested that it would be beneficial to the Corps to have annual, shorter more succinct Conferences. The Committee identified that an Annual Conference does not contravene the CA Directive. The Committee also discussed the relevance of Army Health Services conferences. The Committee fully supports Army Health Conferences in the future. However each Corps had to be mindful of the desired outcomes considered best for their Corps. The Committee will continue to maintain clear and open lines of communication with the other Corps of the Army Health Services. Corps Committees of the future should be free to decided and plan the annual conference as they see fit..

Decision: Investigate focus for future RAAMC Conferences.

Action: HOC, DHOC (Full Time) & DHOC (Part Time).

51. The Committee also discussed that a common date should be identified for RAAMC Corps Conference.

Decision: Investigate appropriate dates with ALTC and LC.

Action: SO2 Corps and DHOC (Full Time).

SO2 CORPS REPORT

52. **Treasurer Report .** SO2 Corps presented the Financial Statement for the RAAMC Corps funds for the period 01 Jul – 31 Dec 05 and 01 Jan – 31 Mar 06. The Corps Committee questioned some values of the statement. This will solved in an out of email session.

Action: SO2 Corps

53. **Wafer Seal.** SO2 Corps presented an example of a wafer seal that could be used on a Certificate in conjunction with the RAAMC badge. The Committee felt that this would provide a professional touch to the Certificate of Appreciations.

MED MIN 06/06. It was proposed that Corps Funds be utilised for the purposes of purchasing the embosser and ribbon for the Corps Wafer Seal. Expenditure would not exceed \$500.00.

Proposed: MAJ Angelini
Seconded : LTCOL Wright
CARRIED

54. **Muscat.** SO2 Corps raised that there has been some confusion around the alleged donation of 1 x box of Muscat to the 2 Fd Amb Association. This Muscat was Corps Shop Property located in the Q Store of Health Services Wing. This Muscat had moved from HSW without the knowledge of the SO2 Corps or the Corps RSM.

Decision: Investigation is to be conducted and a Quick Assessment is raised for the HOC.

Action: Corps RSM.

SO2 HEALTH TRADES REPORT

55. Member not present, nothing directly to report.

PAULATIM EDITOR REPORT

56. Nothing directly to report.

PROPERTY MEMBER'S REPORT

57. Member not present, nothing directly to report.

CORPS RSM REPORT

58. **AC 727.** Corps RSM raised the amendment of the current AC 727 to reflect the current RAAMC Certificate of Appreciation. The Committee was in agreement.

Decision: Amend the current Certificate of Appreciation.

Action: Corps RSM

59. **PM 028.** The Corps RSM also raised the modification of the PM 028. He discussed changing the reporting requirement from half yearly to yearly and the importance of the PM028 reflecting the information within Competency Log Books.

MED MIN 07/06. It was proposed that PM 028 be modified in draft to meet the Corps Current needs.

Proposed: WO1 Jesenkovic
Seconded : LTCOL Fletcher
CARRIED

Decision: Draft be developed and presented at Corps Conference for wider comment.

Action: Corps RSM

60. **ECN 031 Ward Dress.** The Corps RSM raised the reported inappropriateness of the Ward Whites of the ECN 031. He had received reports that there were concerns about the use of Ward Whites on Clinical Placements and Strategic Alliance; namely the difficulty in keeping the whites clean. DHOC (ARA) expressed his concern that this was contradictory to positive feedback he had received about the general public reaction to Soldiers performing their duties in Ward Whites. The SO2 Corps also expressed concern at the large cost of changing the Individual Block scales, this was a task that could not be done quickly. The Committee discussed this and decided further information was required.

Decision: A wider opinion of the requirement to change the Ward Dress is sought.

Action: Corps RSM

61. **Future Corps RSM.** The Corps RSM indicated that the next person identified for the RSM ASAH position may not be a member of RAAMC. If this was to occur RAAMC would need to identify another Corps RSM. The Committee discussed possible alternative and it was decided that further information was required.

Decision: Biographies (PMKeYS printout) of potential Corps RSM are raised and distributed to Corps Committee Members

Action: Corps RSM

ITEM 4 – GENERAL BUSINESS

62. **2006 RAAMC Conference.** The Corps Committee discussed the following matters:

- a. raising of Risk Assessment for Activity (Action SO2 Corps and Corps RSM);
- b. Inviting SCMA and DOCM-A to present at Conference (Action SO2 Corps and Corps RSM);
- c. Progress of Dinner and BBQ;
- d. Accommodation and Transport;
- e. Release of Administrative Instruction;
- f. Purchase of 500 blank RAAMC Folders for the Conference; and
- g. funding for future 'Celeriter' activities.

MED MIN 08/06. It was proposed that Corps Funds be utilised for the purposes of purchasing RAAMC folders.

Proposed: MAJ Angelini
Seconded : LTCOL Wright
CARRIED

63. **Honorary Colonel Commendations.** Corps RSM Indicated that he has sent an email requesting for personnel to be considered for the 2005 Representative Honorary Colonels Award.

64. **MOU ALTC.** HOC requested if any Corps Committee member had any concern about the Draft MOU raised by COMDT ALTC to Head of Corps. There where no concerns.

CLOSING REMARKS

65. The Chairman thanked all present for attending the meeting. The next meeting will be held during.

66. There being no further business the Chairman declared the meeting closed at 1545 hours.

A. GILL
Brigadier
Chairman

E.A. ANGELINI
Major
Secretary

May 06

May 06

Enclosures:

1. Options for RAAMC Corps Ties
2. Cancellation of ABN
3. RAAMC Key Ring
4. Brief for CA – The replacement of the Late HRH The Queen Mother as Colonel
5. Action Points – RAAMC Committee Meeting 26 Apr 06

Distribution:

Chairman
Committee Members
Honorary Colonel Eastern Region
Honorary Colonel Queensland Region
Honorary Colonel Southern Region
Honorary Colonel Central Region
Honorary Colonel Western Region
RAAMC CO's
CA RAAMC, DOCM-A
CM RAAMC, SCMA
SO2 RAAMC Trades, Dev Gp, ALTC
SI Health Services Wing ALTC
RAAMC RSM's
RAAMC Intranet Site

**ENCLOSURE 5 TO
HOC/OUT/2006/026 RAAMC CORPS COMMITTEE MINUTES
MAY 06**

ACTION POINTS - RAAMC COMMITTEE MEETING 26 APR 06

Para	Topic	Action Point	Member Tasked	Action Taken	Action Complete
(a)	(b)	©	(d)	(e)	(f)
3	Corps Website	Investigate Internet Usage & identify component for Internet	DHOC (FT), SO2 Corps & Corps RSM		
4	DG Portraits	Investigate cost of removal & clear through relevant CO's	SO2 Corps & Corps RSM		
4	Guidance Officers	Initiate contact and draft document	SO2 Corps		
6	RAAMC Fund Contributions	ABN, DGR & Inform mbrs	SO2 Corps	•	
8	2004 Harkness Award	Confirm awarding	Corps RSM		
10	Corps Tie	Distribute options to broader audience	Corps RSM		
15	Literary Award	Amend Standing Orders, prepare for launch	SO2 Corps, Paulatim Editor & Corps RSM		
16	National Memorial	Review & resend Minutes	SO2 Corps		
18	Communication	Ensure App sought for ADM	Corps RSM		
19	Regional Activities for RAAMC Personnel	Promote during Corps Conference	SO2 Corps & Corps RSM	•	
22	Swivel Chairs & Desk	Source a quote for repairs & investigate retrieval of desk	DHOC(FT) & SO2 Corps		
24	Key Rings	Order 500 Key rings and launch at RAAMC Conference	Corps RSM		
28	Trade Seminar	Investigate options for the conduct of the 2007 Trades Seminar	SO2 Health Trades & Corps RSM		
20	2006 Paulatim	Resend signal – due date 01 Aug 06	Corps RSM		
30	Paulatim Distribution List	Develop a mailing address list and a letter address list	SO2 Corps (with Corps Committee)		

Para	Topic	Action Point	Member Tasked	Action Taken	Action Complete
(a)	(b)	©	(d)	(e)	(f)
31	Archiving	Create a historical record of all copies of Paulatim	SO2 Corps		
32	Archiving	Gaining pdf formats of Paulatim	Paulatim Editor		
33	RAAMC Presentation to RMC-A trainees	Finalise details of RAAMC presentations	DHOC(FT)		
34	Corps Rep at RMC Grads	Liaise with RMC	DHOC(FT)		
36	Estab Corps Strategic Plan	Prepare draft for consideration at RAAMC Conference	DHOC(FT)		
37	Corps Standing Orders	Amend Corps Standing Orders	SO2 Corps & Corps RSM		
38	2Fd Amb Award	Develop criteria	Corps RSM		
39	Rep HON COL award	Prepare plaque & Letter & trophy	SO2 Corps & Corps RSM		
44	RMC-A Memorial to Health Service personnel	Contact RMC-A & recon site	HOC & DHOC (PT)		
45	COL Harkness relative	Contact to ascertain interest	BRIG Alexander		
50	Corps Conference format	Investigate focus for future RAAMC Conferences	HOC, DHOC(FT) & DHOC(PT)		
51	Corps Conference format	Investigate appropriate date with ALTC & LC	DHOC(FT) & SO2 Corps		
52	Treasurer Report	amend	SO2 Corps		
53	Wafer Seal	Purchase	SO2 Corps		
54	Muscat	Conduct QA	Corps RSM		
57	AC 727	Amend the current Certificate	Corps RSM		
59	PM 028	Draft be developed and presented at Corps Conference for wider comment	Corps RSM		
60	ECN 031 Ward Dress	A wider opinion of the requirement to change the Ward Dress is sought	Corps RSM		
61	Future Corps RSM	Bios of potential Corps RSMs are raised & distributed to Corps Committee Mbrs	Corps RSM		