



MINUTES RAAMC COMMITTEE MEETING HELD ON THE 7 MAY 2008 – 2HSB ENOGGERA

Attendance:

BRIG Gill	HOC
COL Whelan	DHOC
COL Perks	Rep Hon COL
LTCOL Holmes	DHOC
LTCOL Wright	DHOC (Reserve)
MAJ Sims	SO2 Corps (Health Services)

Apologies:

WO1 Solomon	Corps RSM
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1. Meeting Opened: 7 May 2008 at 1000 hours.

Opening Address:

2. BRIG Gill opened the meeting.

Previous Business

3. A number of outstanding issues from the previous meeting were discussed.
4. **Property Member.** MAJ Sims spoke about having the appointment of a property member from ASH who is responsible for Corps property that is not located at Bandiana.

Action: There was some discussion and the decision was for MAJ Sims to review the property and provide a solution by the end of the year.

5. **Hon COL Fund.** MAJ Sims advised that the new fund name is now Rep Hon COL Fund and this has been completed
6. **Corps Ties.** MAJ Sims had completed the QA on the Corps ties and recommended the write off.

Action: The committee approved the write-off of the ties. All committee members passed this motion.

7. **SO2 Corps (Reserves).** MAJ Sims indicated that there had been no engagement at this stage.

Action: Once funding is approved, which should be in FY08/09, then this individual would be engaged.

8. **NZ Funding for HOC.** MAJ Sims advised that Army Office had provided funding for BRIG Gill and WO1 Solomon.

9. **Conference Hon COLs.** MAJ Sims indicated that there was no funding for travel for Hon COLs. BRIG Gill indicated that tele-conferencing was the way ahead due to financial constraints.

Action: MAJ Sims to look at the procedure for using tele-conferencing and advise committee at next meeting.

10. **Committee Dates.** BRIG Gill indicated that committee members had not provided MAJ Sims with details of committee and individual activities for inclusion on the website.

New Business

Item 1 - Soldier Presentation

11. It was decided that a template be established for the presentation by soldier at the committee meeting.

Action: MAJ Sims to speak to RSM and arrange a template, which is to be approved by the committee.

Item 2 – ECN 408

12. COL Perks raised concerns by 3HSB and the ability of this trade to maintain suitable competencies. COL Whelan spoke at length about the future of this trade.

Action: Nil

Item 3 – Medical Undergraduate

13. There was some concern that there are not sufficient medical units to sponsor undergraduate. There was a lengthy discussion about this issue and the outcome was that Defence is committed to providing mentors for undergraduates.

Action: Feedback from Land Command concerning mentoring. COL Whelan is following up on this issue and will provide a more in-depth update when available.

Item 4 – New Colonel in Chief

14. There was some discussion about the appointment of the new GG. It was decided that a formal letter should be sent to the designated GG.

Action: LTCOL Wright to provide a formal response to the designated GG.

Item 5 – Health Services National Memorial

15. The committee approved the proposed format of the memorial. A number of minor changes were suggested and will be looked at.

Action: WO1 Solomon was appointed as the Project Officer for the duration of the memorial. MAJ Sims is to assist.

Item 6 – RAAMC Corps Conference

16. There was a lengthy discussion about the location of the Corps Conference in 2008.

Action: MAJ Sims was tasked with looking at both locations. Brisbane is the preferred location.

17. Date of the conference is Thur / Fri/ Sat 5-7 Nov 08.

18. The theme of the conference is to be determined by the committee in Jul 2008 meeting.

Item 7 – Honours and Awards

19. RSM passed on through MAJ Sims that the RSM to release SIG and Email requesting nominations for Honorary Colonel award and the Marks award.

Action: RSM to go through the RSM network to ensure at least one nomination from each unit.

Item 8 – Corps Funds Request

20. A request was made from 1 CSSB to provide funding for unit function. LTCOL Wright made it quite clear that any funding provided from Corps funds should be based on a formal presentation not to reduce catering costs at unit functions.

Action: RSM to advise unit that funds were not approved by the committee and the reason why. RSM is to provide a template for requesting funding from the Corps funds.

Item 9 – Appointment of Corps RSM 2009

21. BRIG Gill indicated that in 2009 the position of Corps RSM would revert back to the ASH RSM. The reason behind this decision is it was always the ASH RSM was to be RSM of the Corps. The only reason it was changed in 2007/2008 was that the ASH RSM was not RAAMC.

Action: In 2009 the ASH RSM is to revert back to RAAMC.

Item 10 – Website Funding

22. Once again the funding for the RAAMC.com was raised. Previous minutes in 27 June 2007 indicated that Corps funds would support the running of the RAAMC.com site.

23. COL Perks indicated that not supporting the site could disadvantage those members who are no longer in the Defence Force.

24. The majority of the committee members who were present in 2007 indicated that the minutes were incorrect.

Action: The minutes are now to indicate that ongoing funding for the RAAMC.com site is not to be provided from RAAMC Corps funds.

Item 11 – RAAMC Floral Tributes

25. COL Perks raised the issue of funding for floral tributes when required. BRIG Gill stated that corps funds were not sufficient to fund floral tributes.

26. In the past floral tributes have been funded from regional units.

27. BRIG Gill stated that Corps funds are not to fund floral tributes.

Action: The decision by the Corps committee is the HOC or his representative would attend the funeral of any current or previous RAAMC member who has passed on.

28. MAJ Sims stated that there is a Defence policy on floral tributes concerning the funding of floral tributes for current and past Defence members. The policy stated clearly was Defence would fund floral tributes in accordance with DI(G) Pers 20-1 Provision of Floral and Non-Floral Tributes for Funerals and Memorial Occasions.

Action: No action required.

Item 12 – National Stretcher Bearer Concept

29. COL Perks spoke about a national stretcher-bearer memorial.

Action: The decision by the committee was we support in principal the concept of the memorial but would not provide any financial support.

Item 13 – Australian Ambulance Officers

30. COL Perks spoke about a link between Defence and the Australian Ambulance Officer association.

Action: COL Perks to provide additional information concerning the Australian Ambulance association and brief the committee.

Item 14 – Combat Badge

31. COL Perks asked what the process is for members who feel they are eligible for the combat badge.

Action: MAJ Sims indicated that any member who felt that they were eligible for the combat badge then a request was to be staffed through SO2 Corps (Health Services).

32. MAJ Sims indicated that three combat badges had been received as requested from AHQ. The recipients were:

- a. Dr Taske,
- b. Mr Hefferman, and
- c. Mr Baker.

33. BRIG Gill indicated that he was to be made aware so that at any time he was visiting areas he would ensure a formal presentation was made to any individual who is awarded the combat badge.

Item 15 – 60th Celebrations November 2008

34. COL Perks raised the issue of attendance at the RAR meeting in Nov 2008.

Action: COL Perks to contact the RAR association and report back to the committee.

Item 16 – Paulatim Contract Issues

35. The previous company is no longer available to provide the production of Paulatim.

36. MAJ Sims indicated that there were two companies interested in publishing the Corps magazine.

37. Summit publishing is offering a 4 years contract were as Walsh publishing is only offering a 1-year contract.

38. Both companies are offering a minimal number of pages and a similar split in content.

Action: MAJ Sims was tasked with completing negotiations and provides feedback to the committee.

Item 17 – Corps Subscription

39. There was some concern raised by a number of committee members about the lack of financial support to Corps funds. One of the solutions was for BRIG Gill to write to all CO/OC about the Corps subscriptions and how that affects each member of the Corps.

Action: The decision was to raise this issue at the Corps Conference and for committee members to raise this issue when attending presentations at unit level.

Item 18 – Corps Website Calender

40. All committee members are to advise MAJ Sims of any activities the committee is doing which can be placed on the website. This is designed to allow all members of the Corps to know what the committee is doing.

Next Meeting

41. The next committee meeting is to be held in Sydney at 1 HSB on 30 July 2008.
42. There being no further business BRIG Gill closed the meeting at 1350 hours.

Original signed
A.GILL
BRIG
HOC/Chairperson

May 2008

Original signed
G.V.SIMS
MAJ
Secretary

May 2008

Distribution:
Committee Members
Web Site

Annex:

- A. RAAMC Committee Meeting Action Points - 7 May 2008

RAAMC Committee Meeting Action Points – 7 May 2008

Annex A To
RAAMC Meeting
7 May 2008

Serial	Action Point	Action By	Completion Date
1	Soldier Presentation at Corps Committee Meetings template	RSM and SO2 Corps	Jul 2008
2	Colonel in Chief Brief	LTCOL Wright	Jul 2008
3	Health Services Memorial	RSM	Dec 2008
4	Corps Conference Theme	All	Jul 2008
5	Corps Website Calender	All	Jul 2008
6	60 th Celebrations November 2008 attendance by RAAMC personnel	COL Perks	Jul 2008
7	Paulatim contract update	MAJ Sims	Jul 2008
8	Previous copies of Paulatim on website	MAJ Sims	Jul 2008
9	Procedure for using tele-conferencing	MAJ Sims	Jul 2008

RAAMC Committee Meeting Action Points – 7 May 2008

Annex A To
RAAMC Meeting
7 May 2008

Serial	Action Point	Action By	Completion Date
10	Corps Conference Location	MAJ Sims	Jul 2008
11	No approval of funds request from 1 CSSB	RSM	May 2008