

References:

- A. DI(G) PERS 14-2 *ADF Sport Policy*
- B. Defence Safety Manual
- C. Australian Netball Association Rules

Introduction

1. The Kapooka Netball Sevens (K7s) is an annual Netball competition contested between unit teams from across Defence. The 2012 competition is to be held on Sat 17 Mar 12.

Aim

2. The aim of this instruction is to detail the administrative and competition arrangements for the K7s.

General

3. The K7s is conducted to provide an opportunity for Netball players, within Defence, to compete in a unique competition against other Defence teams. The competition aims to promote a greater involvement in Netball within Defence, conducted with low team and event overheads.

Appointments

- 4. The Host Officer for the event is COMDT ARTC, COL D.J. Hay.
- 5. The following is a list of appointment for the event:
 - a. Supervising Officer and Coordinator – TBA;
 - b. Umpires Representative – Mrs Debbie Flanigan (or her representative);
 - c. Umpires – as arranged with the Wagga Wagga Netball Association;
 - d. Time Keeper – TBA;
 - e. Team Managers – each team is to identify a team manager to the K7s Coordinator upon registration.

Kapooka 7s rules

- 6. All officials are to be conversant with the rules of the game IAW Australian Netball Association Rules as per ref C and rules detailed in enclosure 1 to this annex.
- 7. The draw will be confirmed and distributed to Team Managers prior to commencement of the competition.
- 8. Each player must be a serving Defence member or Defence employee (Defence civilian or Defence APS) to be eligible to participate. Civilian partners/spouses and contractors are ineligible to participate due to insurance/indemnity reasons.

9. Teams are limited to a maximum of 10 players, which includes three interchange players.

10. Teams should ideally be comprised of unit members posted to either a unit or barracks location. Amalgamation of teams from disparate locations may be necessary by arrangement with the Coordinator. Further details and exceptions to this rule are contained at enclosure 1 to this annex.

11. The games are to comply with the laws of the Australian Netball Association Rules. Local carnival rules for the K7s are detailed in enclosure 1 to this annex. All players are to be conversant with these rules. Any breach of the carnival rules may result in a reduction of team points.

Umpires

12. A representative from Wagga Wagga Netball Association will coordinate the umpires. Civilian umpires will be remunerated at an amount agreed between Wagga Wagga Netball Association and the Coordinator.

13. Civilian umpires will be utilised throughout the carnival and they will be a minimum of “National C Grade level”. Units are also encouraged to provide accredited umpires, the details of which need to be provided to the Coordinator NLT Tue 28 Feb 12 for incorporation into the umpiring plan. The umpires’ rep will be the POC for any issues regarding umpires during the competition.

Point of contact

14. The POC for this event is either ARTC Events or SGT P. Frampton and can be contacted via the following email addresses, ARTC.Events@defence.gov.au or pauline.frampton@defence.gov.au.

Registration

15. Registrations are required to be submitted to the K7s Coordinator NLT Fri 02 Mar 12. Late registrations may not be accepted. The competition registration forms are attached at enclosure 2 to this annex.

16. A registration fee of \$100.00 per team is to be paid at the time of registration. Units entering two or more teams will pay a maximum registration fee of \$200.00, i.e, units entering two; three or more teams will only pay \$200.00. Cheques and money orders are to be made payable to ‘ARTC RTF Sports Account’. Registration fees may also be paid directly as follows:

DefCredit
ARTC RTF Sports Account
BSB 803-205
A/C 20749710

17. Teams are to ensure that they adequately identify their sport and team when making payment by this method. For example, teams could be identified as “ARTC Ladies K7 Team”, or “HMAS Cerberus Mixed Netball”.

Teams

18. Teams are to consist of 10 players. Once a player has registered with a team they are **not** permitted to play for another team during the competition

19. Team Captains are to hand their team list to the Coordinator at the Team Captains brief at 0730 h on Sat 17 Mar 12. The Team List sheet is at enclosure 3 to this annex.

Sponsorship and prizes

20. DEFCREDIT is the sole sponsor of the competition and has generously provided funds for the conduct and prizes for the K7s. The winners and runners up of the Mixed and Ladies competition will be presented prizes.

Duty status

21. In accordance with ref A, all ADF members participating in the K7s are deemed to be 'on duty' for the duration of the competition.

Timings

22. The K7s will be conducted on the two outdoor courts to the rear of the gymnasium. Courts will be made available for warm-up/practice from 0730 h Sat 17 Mar 12.

23. There will be a Team Captains/Managers brief on Court One at the rear of the gymnasium at 0730 h, Sat 17 Mar 12. It is the responsibility of each Team Captain/Manager to relay all competition information to their teams.

24. It is anticipated that games will commence at 0830 h, Sat 17 Mar 12. This is subject to the draw, which will be confirmed and distributed to Team Captain/Managers at the briefing at 0730 h.

25. Presentations will occur at the Main Oval commencing at approximately 1700 h. The presentations will be in conjunction with the K12s. The winner and runners up for the Ladies and Mixed teams are only required to send Team Captains to receive the awards from the presentation stand.

Alcohol

26. No player is to consume alcohol until they have completed all games they are participating in for the day.

Post match activity

27. The K7's post match activity is planned to be held in conjunction with the K12's post match activity at the Victoria Hotel, Baylis Street, Wagga Wagga. All teams are encouraged to attend. Further information and confirmation of the activity will be provided at the post match presentations.

Accommodation

28. Non-powered campsites are the only available accommodation at Kapooka. Visiting teams utilising the tent accommodation at Kapooka are to bring their own tents, stretchers and bedding. The campsites are located on the soccer oval, in close proximity to the Australian Rules oval, clubroom and SALs.

29. Teams utilising this means of accommodation are request to complete enclosure 4 and return to SGT Frampton NLT Fri 2 Mar 12.

30. RAAF Base Wagga may have limited accommodation available for the duration of the competition. This accommodation will be allocated on a first come first served basis.

31. All requests for accommodation bookings at RAAF Base Wagga are to be made through rbwdsgplanningandcoordination@defence.gov.au indicating requirements.

32. Teams may make their own accommodation arrangements at the various hotels, motels and caravan parks in the Wagga Wagga region, noting that bookings will be in competition with families of Army and RAAF recruits who are marching out. Accommodation can be found by contacting the Wagga Tourist Information Centre on 1300 100 122.

Transport

33. Visiting teams are responsible for their own transport. No transport is provided between the RAAF Base Wagga and Blamey Barracks Kapooka.

Court preparation

34. DSG-K are requested to ensure the undercover netball courts are cleared of excess dirt/debris NLT 1500 h on Fri 16 Mar 12.

Work parties

35. 1 RTB is requested to provide a work party of eight recruits from Digger James (DJ) Pl on Sat 17 Mar 12 from 0715 h to 1700 h to assist in the conduct of the day. These personnel will be utilised as scorers, time keepers and admin assistants.

Rubbish

36. Visitors are reminded of the high profile environment surrounding the KMA and are to maintain rubbish free areas at all times. DSG-K is requested to ensure that adequate rubbish bins are located at accommodation and games areas. DSG-K is requested to ensure that all rubbish is cleared from the area NLT 1200 h Mon 19 Mar 12.

Medical

37. All members of the ADF will be covered for compensation and medical purposes for the duration of the K7s as they are on duty. APS employees are advised to take out appropriate medical and ambulance insurance for the duration of the tournament.

38. In the event of a priority one casualty, a civilian ambulance is to be called on 000 to transport military pers to Wagga Wagga Base Hospital.

39. All civilian casualties are to be transported to Wagga Wagga Base Hospital via team transport or by calling civilian ambulance on 000 where required.

40. There will be limited medical facilities and is therefore advised, where possible, that teams bring their own medic for support. Teams are responsible for their individual medical supplies and are to obtain sufficient quantities from parent units.

41. The ARTC RAP and KHC are not responsible for the issue of supplies, or strapping to any visiting teams. Ice will be available at the Netball Courts for minor injuries.

Travelling allowance

42. Parent units may elect to pay any relevant travelling allowances IAW ref A. ARTC will not be paying any form of allowances.

Stores

43. The Coordinator is responsible for all stores and is to liaise with DS-K regarding requirements and collection.

Dress

44. All players are to be in team uniforms prior to taking the court. Teams are responsible for the provision of their own uniform, including playing bibs.

Risk Analysis

45. A Risk Analysis for the K7's competition has been conducted.

VIP/Guest List

46. A VIP/Guest list has yet to be confirmed.

Planning Conference

47. Planning conferences are to be at the coordinator's discretion.

Conclusion

48. The success of the last few years has proven that the K7s competition promotes teamwork and a competitive spirit between participating ADF units. A well-organised competition with thorough preparation and continual service involvement will ensure netball continues to develop within the ADF.

Enclosures:

1. Competition rules
2. Registration form
3. Team List
4. K7s Accommodation Form

Distribution:

External:

Team Managers

Internal:

List A

RTF President

ARTC PR Officer

ARTC Sports Officer

OC KHC

KMA Duty Officer

1 RTB Ops

Base Services Manager – KMA

Digger James Platoon

RP's

MP's

DS-K

Gym

CARNIVAL RULES – 2012 KAPOOKA SEVENS SERVICE NETBALL

1. All games will consist of 2 x 12 minute halves with 2 minutes at half time.
2. A maximum of ten players per team is permitted for the duration of the carnival. Once a player has been nominated for a team they are **not** permitted to play for another team during the competition.
3. Teams are to be comprised of members posted to the individual units/barracks represented at the competition. Those units who are unable to field a complete team may combine with another unit to register as a combined team e.g., Randwick Barracks/Defence Plaza. Individual members who wish to play with a team other than their parent unit must seek approval from the K7 Committee. This approval will only be granted in exceptional circumstances. Failure to identify these individuals will lead to the disqualification of the entire team from the competition.
4. No jewellery is to be worn whilst playing. Finger nails are to be cut so that they are not seen when looking at the palm of the hand. Glasses with prescription lenses, sunglasses and gloves may be worn.
5. All teams are required to play in a uniformed dress code. Members of mixed teams are required to wear the same colours/themes. Women are not to wear long bike shorts under skirts; however, cropped or short bike shorts are an acceptable substitute for sports briefs. Shorts are acceptable in place of netball skirts; however, the whole team must be uniform.
6. Mixed teams are only permitted to have a maximum of three males on the court at any one time. Only one male player may be in each third for the duration of the game, i.e. there may only be one male in GA/GS, one male in C/WA/WD and one male in GD/GK.
7. There will be a 'Duty team' list given to the Team Managers at the briefing on the morning of the competition. Teams are to provide a scorer for their designated matches. Score cards are to be collected from and returned to the Officials' table.
8. The competition will be conducted dependant on the amount of team entries. It is envisaged that it will be organised as a 'Bull Ring' event with a Grand Final.
9. Teams who are first and second on the completion of the games will qualify for the Grand Final. If teams are drawn on points then it will go on 'Goals For', if this is still a draw it will then go on 'Goals Against' for a position in the Grand Final.
10. Teams will be awarded three points for a win, two points for a draw and one point for a loss or forfeit.
11. In the event of a draw in the Grand Final extra time of five minutes each way will be played with a one minute interval. Upon a further draw 'sudden death' play off of a two goal lead will be played.
12. Any team that plays an unregistered player at any stage during the tournament shall forfeit their game.

13. Any team that fields less than five players shall forfeit their game.
14. A Disputes Committee shall be available to address any protest, and will be made up of the Umpires Representative (or her representative) and a person to be nominated by the Coordinator. Only issues raised by the team manager or coach will be addressed. Protests must be brought to the attention of the Disputes Committee within ten minutes of the conclusion of the game in which the infringement is alleged to have occurred.
15. The umpire in charge of the match will be the sole judge of fact in relation to the Laws of the Game. Protests will not be accepted in relation to the field umpires interpretation of the Laws of the Game, or Local Rules, including the length of the actual playing time of the match.
16. Rulings of the Disputes Committee shall be final and shall be adhered to by all teams participating.
17. The Disputes Committee reserves the right of interpretation in the case of doubts arising from the wording of any rule. It shall also have the right to decide on any situation, which is not covered by the rules, and such decisions will be final.

KAPOOKA 7S TEAM REGISTRATION FORM
(A registration form must be completed for each individual team)

(Please circle selected category)	(Circle One)	WOMEN	MIXED
Team Name			
Parent Unit/s			
Team Manager			
Team Captain			
Phone			
Email			
Team Umpire(s) Attending	Yes/No	Name of umpire(s):	
Accommodation (circle one option)	Kapooka Tent Lines / RAAF Base Wagga / Other Those members staying at either Kapooka or RAAF Base Wagga must complete the accommodation form at enclosure 3 to this annex		
ETA			
ETD			

Additional comments:

Registration fees: \$100.00 **PER TEAM**, or \$200.00 for **TWO OR MORE TEAMS** per unit with cheques or money orders to be made payable to ARTC RTF or direct deposit as follows:

Defence Force Credit Union (DefCredit)
BSB: 803-205
Account: 20749710
Account Name: ARTC RTF Sports Account

Return Registration Form to:

SGT P. Frampton
Gymnasium
ARTC/1 RTB
Blamey Barracks
KAPOOKA NSW 2661

TEAM LIST

TEAM NAME: _____

Team Captain:

Serial	Rank	Name	Unit	Remarks
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Team Captains to hand in at the Team Captains brief at 0730 h on Sat 17 Mar 12

