



## RAAMC COMMITTEE

HOC/OUT/2007/046

**See distribution**

### **MINUTES OF THE RAAMC COMMITTEE MEETING HELD AT CAMPBELL PARK CONFERENCE ROOM CP1-5-155 ON 02 APR 07**

#### **Members present:**

BRIG A. Gill	Chairman / Head of Corps (absent 1215 – 1300)
COL B. Perks	Representative Honorary Colonel (absent 1215 – 1300)
LTCOL S. Fletcher	Deputy Head of Corps (Full Time)
LTCOL D. Wright	Deputy Head of Corps (Reserve) (absent 1215 – 1300)
MAJ E. Angelini	Secretary / SO2 Corps
WO1 M. Jesenkovic	RAAMC RSM (absent 1215 – 1300)

#### **By Invitation:**

MAJ I. Marsh	RAAMC Career Manager, DOCM-A (departed 1400)
MAJ K. Smith	A/SO2 Corps
CAPT R. Loveridge	RAAMC Career Manager, SCMA (departed 1400)

#### **Apologies:**

MAJ F. Reidy	SO2 Health Trades, ALTC
CAPT M. Carroll	Property Member

#### **OPENING ADDRESS**

1. The Chairman welcomed all present. He declared the meeting open at 09100 hours.

#### **ITEM 1 – PREVIOUS MINUTES**

2. The previous minutes from the 29 Nov 06 meeting had been presented to members of the meeting prior to the commencement of the meeting.

**MED MIN 01/07.** It was proposed that the minutes of the 29 Nov 06 meeting be accepted as a true and accurate record.

**Proposed:** BRIG Gill  
**Seconded:**  
**CARRIED**

#### **ITEM 2 – WELCOME NEW REP HON COL**

3. The HOC formally welcomed the new Rep Hon COL, COL Bruce Perks to the RAAMC Committee.

### ITEM 3 – BUSINESS ARISING

4. **Corps Associations.** SO2 Corps submitted and read a letter drafted for HOC consideration. Committee discussed the implementation of the “Umbrella style” organisation and whether this approach would be effective. Committee decided that the body would be a “Virtual Committee” that would be involved with points of contact and act as a central co-ordination for the various Corps Associations and Social Groups that Corps members could join. The body would work through a Website.

**Decision:** Negotiate with all the RAAMC Associations/ Groups in order to commence this plan.

**Action:** DHOC (FT) & DHOC (PT).

**MED MIN 02/07.** It was proposed that the positions of DHOC (FT) and DHOC(PT) remain as the Corps Committee members of the Information Website.

**Proposed:** BRIG Gill  
**Seconded:** COL Perks  
**CARRIED**

5. **Corps Website.** SO2 Corps reported that she has approached MAJ Straskye and have received that information regarding the formation of RAAMC.com. She will commence raising the Website for use with the “Virtual body”. She also submitted a letter of thanks to MAJ Straskye, she has drafted for HOC Signature

**Decision:** Continue to develop RAAMC.com Website

**Action.** SO2 Corps.

6. **Director’s General Portraits.** SO2 Corps reported that all portraits have been delivered to ALTC and that the Corps Property Member, is currently getting the Portraits photographed professionally. He will then organise for them to be mounted in the area identified within the Simulation Facility. This should all occur before the Corps Conference in Oct 07. She submitted a draft letter that she has raised to the DCA, thanking for the funds for the removal of the portraits to ALTC. She also submitted a draft letter for the Previous Director Generals, informing them of the reinstatement of the historical collection, and inviting them to Bandiana. She highlighted that she has invited them during the Corps Conference.

**Decision:** Identify the appropriate time to invite the previous Director Generals.

**Action:** Corps Committee (email session).

7. **Guidance Officers/Mentors LTS.** SO2 Corps highlighted the draft Corps Mentor document that had been released to senior RAAMC Officers. This document expanded the Corps role identified in the Army Training Instruction 3-1 *Army Civil Schooling* released 26 Nov 06. She read the opinions that had been submitted to the Committee regarding this document. The majority of Officers felt that it was a good initiative and the following suggestions were made:

- a. encourage Mentors to be volunteers (Committee felt that this would not work and it was required to be linked to the Major Units where the members would be initially posted);

- b. encourage ARA and Reserve involvement (Committee agreed with this);
  - c. add requirement for DOCM-A to provide a list of students to each RCM & TCM (Committee agreed with this);
  - d. Make sure Corps Mentors are from within the Army program; and
  - e. Difficulty with no Environmental Health Officer in the Army Program above the rank of CAPT.
8. Committee discussed that Units that Should be targeted for the Identification of Corps Mentor. The following Regional Areas where identified:
- a. NSW – 1 HSB,
  - b. SE QLD – 2 HSB,
  - c. SA – 3 HSB,
  - d. N QLD – 3 CSSB,
  - e. NT – 1 CSSB,
  - f. WA – 7 Health Coy, 13 CSSB,
  - g. TAS – 10 Health Coy 2 FSB, and
  - h. VIC – TBC.

**Decision:** Raise letter to LAND COMD requesting support from identified Units.

**Action:** SO2 Corps (draft for HOC).

9. DHOC (PT) also expressed his concern that once Corps Mentors have been identified, the Committee must make sure that these members are approached in writing regarding the appointment as Corps Mentor. The DHOC (FT\_ agreed with this and also stated that clear Business Rules must be developing highlighting that this whole process is to remain cost neutral to the Corps Mentor.

10. **Corps Tie.** Corps RSM reported that he had gained an individual quote for the Corps Ties. The cost was for 100 ties @ \$18.80. He provided the Committee with an sample of the Tie. The Corps RSM will hold and manage the Corps ties. He will liaise monthly with the Corps Property Member with Regards to Stocktake of the Ties. The SO2 Corps reminded the Corps RSM about the requirement to send a Tie to an identified Junior NCO in each region.

**MED MIN 03/07.** It was proposed that Corps funds be utilised to purchase 100 Ties @18.80 each. These ties will be sold at the value of \$20.00 each.

**Proposed:** WO1 Jesenkovic  
**Seconded:** LTCOL Wright  
**CARRIED**

11. **Employment specification for Officers.** SO2 Corps stated that she had spoken to the SO2 Health Trades and he was going to address the Committee during this meeting. Unfortunately due to circumstances beyond his control he was unable to attend.

**Decision:** Report at next Committee Meeting

**Action:** SO2 Health Trades

12. **Literary Award Paulatim (COL A.G. Bulter award).** Corps RSM stated that the 2006 Paulatim had the correct information. SO2 Corps questioned if the Award was to be awarded for 2006. The Corps RSM stated that 2007 will be the first consideration of the award.

13. **Swivel Chairs and Desk.** SO2 Corps stated that she and DHOC(PT) have been working on a history to incorporate with the tour of the VB-M. This will be compiled and forwarded to the VB-M. The details of this Information will also be submitted for the 2007 Paulatim, as a means of informing all members of the Corps.

**Decision:** Inform the past senior Members of the Corps of the final resting place of the Historic Swivel Chairs.

**Action:** DHOC (PT)

14. **Key Rings.** Corps RSM reported that these has been handed over to the Corps Property member and where secured in the SO2 Corps Office. No further action required.

15. **Distribution List.** SO2 Corps submitted to the HOC a distribution list for the Paulatim that she and the Rep Hon Col had been working on. This will be forwarded to the HOC for his consideration. No further action required.

16. **RMC-A Memorial to Health Service personnel.** SO2 Corps stated that she had contacted RMC on the 22 Feb 07 and the 19 Mar 07 stating that if they did not respond to her by 30 Mar, then the Committee would assume that RMC was no longer interested in RAAMC involvement in this project. RMC had no returned her calls, therefore the Committee decided that this was a dead issue. No further action required.

17. **COL Harkness Relative.** SO2 Corps stated that she had repeatedly attempted to contact BRIG Alexander re: this task. She has been unable to speak with him on this matter. HOC stated that he will take up the action.

**Decision:** Contact COL Harkness relative.

**Action:** HOC.

18. **Colonel-in-Chief.** HOC briefed the Committee and invited members of the difficulties that had occurred with appointing the Governor General of the Colonel-in-Chief. This difficulties had mostly stemmed from protocol, as there is no Army Instruction on how to appoint a Colonel-in-chief. With The Governor General accepting the appointment, the formalities could now commence. The first being a informal visit between the Governor General, the Chief of Army, HOC, Rep Hon Col and Corps RSM that was to occur on 02 Apr 07.

The plan was to present the Governor General with a Simpson and his Donkey statuette and have a photo taken for inclusion into the Army News (as a means of announcing to the Army).

**Decision:** The Committee also discussed some immediate action that could occur namely:

- a. identifying if the Governor General could wear the RAAMC Colour patch; and
- b. amending Corps Standing Orders.

**Action:** Corps RSM.

**MED MIN 04/07.** It was proposed that a Simpson and his Donkey Statuette be paid for by Corps Funds for presentation to the Governor General.

**Proposed:** BRIG Gill  
**Seconded:** WO1 Jesenkovic  
**CARRIED**

19. **Paulatim Contract.** SO2 Corps reported that she had a meeting with 900 degrees (formally known as Millbank Publishing) regarding the Paulatim Contract. She went with all the other ALTC SO2 Corps. The main areas that she requested were the continuation of the specification of the current contract (including Honarium) and the addition of more colours into the magazine. The company was to provide her with a response for this meeting. However due to new CEO within the company this may not happen for a period of time. The SO2 Corps in unsure how favourable the new Contract will be, hence she contacted another supplier regarding the publishing of the Paulatim. The Committee discussed that characteristics that were required with the Paulatim and they decided that a good quality product was paramount.

**Decision:** Once Company has made decision regarding Contract Offer, consider viability of offer.

**Action:** Corps Committee (via out of session email).

20. The HOC also raised the 2007 editor for the Paulatim. The Committee discussed the following options.

- a. Payment of Mr Geoff Jones to collate the journal (~ 50 days @ \$200.00 per day),
- b. Identification of Reservist to collate the journal (utilising ARTS), or
- c. Raising of a SO2 Corps Heritage position with ALTC for the purposes of creating a permanent GRES Editor for Paulatim, payment would be through ARTS (same practice as RAEME, RACT & RAAOC).

21. The HOC highlighted the MAJ Jones excellent contribution to the Corps over the years as the Paulatim Editor. However, the Committee decided that the Corps was not financial enough to fund the contract for Mr Jones to collate the journal. The HOC identified that only method that the Committee could fund to collation of the Corps Journal was through the utilisation of ARTS.

**Decision:** Contact known RAAMC Reservists to ascertain interest in collating Corps Journal.

**Action:** DHOC (PT).

22. **Historic RAAMC video tapes.** SO2 Corps reported that she had approached the Multi-Media in Albury regarding transferring the tapes to DVD. Unfortunately due to the uniqueness of the tapes (reel-to-reel Video), the tapes would be required to be sent to a company in Adelaide, where the cost would be approximately \$200 per tape. The Multi Media also suggesting converting to Beta Cam, as stills could be collated by the Albury Multi-Media. The Committee discussed the tapes and decided that the Historical importance to the RAAMC required to be clarified before cheaper alternatives could be sourced (possibly AWH or National Sound & Film Archives).

**Decision:** Contact past members of Corps to ascertain Historical significance and source cheaper alternative.

**Action:** Rep Hon Col & SO2 Corps

23. **DG Pers Implementation Issues.** Corps RSM stated that this was still ongoing and that he will raise it with the SO2 Health Trades.

24. **Property Handover and Insurance.** SO2 Corps stated that the Corps Property member had been unable to forward the lists, due to the NPMA Audit. The NPMA Auditor required that Property Books of Account to be changed and the Corps Property Member has just finalised that action. The Committee discussed Insurance and it was felt that possibly only the Corps Centrepiece and Queens Mother's Sword where only the items requiring to be Insured. However the Committee requested to check the list before this is finalised.

**Decision:** Forward list detailing value of Corps Property to Committee Members.

**Action:** Corps Property Member

25. **Corps Cards.** Corps RSM reported that it would cost the Corps \$331.40 for 500 copies of the Cards or \$347.50 for 1000 copies of the cards. The Committee decided to wait till all the details have been finalised before printing new cards. In the meantime, the RSM would forward pdf copies to those who requested Cards.

**Action:** Corps RSM

26. **Rep Hon COL Trophy.** Corps RSM stated that the Plaques had been made for the trophy, the Inoculation Certificate has been raised and that the RSMS ASAH had identified a location within HSW for the trophy. The intent was to place the trophy in an Area where the soldiers could view the trophy. DHOC (FT) requested for a Photograph of the completed trophy for the Rose Bay RSL.

**Decision:** Forward Photo of completed trophy to DHOC (FT).

**Action:** Corps RSM

27. **Missing Simpson Statuette.** Corps RSM reported that the Supplier will provide the missing Simpson Statuette and the additional Centenary coins to RSM ASAH this week. The Committee discussed the distribution of the additional coins. The Corps RSM also state that since this had been placed on the website, the supplier has had many requests for the Simpson

Statuettes, hence he has made the offer to donate one Simpson and Donkey Statuette each year. This would then be available for presentations.

28. **2007 Conference.** Committee discussed some programming aspects of the Corps Conference. DHOC (FT) reported that the Instruction and Invitation for Guest speakers ahas been drafted. The Committee recognised that further action was required for the Conference.

**Decision:** Decide further aspects of the Conference in an out of email session.

**Action:** Corps Committee.

29. **Hon Col's Appts.** DHOC(PT) reported that an individual for Southern Region had been identified COL Laurie Warfe. SO2 Corps raised requirement for his Bio.

**Decision:** Request for BIO and Draft appointment request.

**Action:** DHOC (PT) and SO2 Corps.

30. SO2 Corps queried is the appointments request for WA, QLD and TAS had been sent to the RSM Ceremonial. DHOC (PT) and HOC stated they had been sent.

**Decision:** Ascertain status of requests.

**Action:** SO2 Corps.

31. **Hon Col's Appts Duty Statement.** SO2 Corps and DHOC (PT) have commenced consideration of a Duty Statement.

**Decision:** Forward to Committee Members once draft is complete.

**Action:** SO2 Corps.

32. **AWM Rose Garden.** DHOC(FT) stated that he had approached the AWM and that a cutting was able to made of the roses, if the Corps Desires. (Doris Downes Rose). Permission to do so may be required from the family of Doris Downes. The Committee will decide at a further meeting whether to include this rose in the Memorial at Bandiana.

33. **National Memorial.** SO2 Corps reported that all four Corps representative provided responses re: options for the upgrading the Memorial at Bandiana. The final decision was the creation of brick walls (8 responses) over the Natural Amphitheatre (4 responses). SO2 Corps stated that she had investigated the DVA Grant *Saluting their service* and the corps required a detailed costing of the project to submit the request for grant. Committee discussed utilising RAEME in the building of the walls.

**Decision:** Investigate costing for the building of four individual walls.

**Action:** Corps RSM.

34. **RAAMC Exchange position.** HOC reported on the OPPAC meeting held on Fri 30 Mar 07. Various options for Overseas positions within Army where discussed, however need to wait for outcome.

35. **Raising of School of Army Health – 2008.** Committee discussed this, however this is still a plan. The HOC raised his concern in ensuring that he has input to the selection of RAAMC influenced Command positions.

36. **Harkness and Marks Award Nominations 2006.** HOC reported that these had both been presented; Marks by Rep Hon Col and Harkness by HOC. SO2 Corps reported that the information has been loaded on website, awaiting final photos before they are loaded. No requirement to report back to the Committee

#### **ITEM 4 – CORRESPONDENCE**

37. **In.**

- a. 3 HSB – Corps Mentoring Brief.
- b. Various Emails from senior RAAMC Officers – Opinion of the Draft Corps Mentoring Plan.
- c. CA – Appointment of COL Perks as Rep Hon Col.
- d. GG – Acceptance of Appt as Colonel-in-Chief
- e. ALTC – Reply re RSM Wavier

38. **Out.**

- a. 07/01 – MAJGEN Jeffery – Colonel in Chief.
- b. 07/02 – CA – Appoint of Colonel in Chief RAAMC.
- c. 07/03 – Pearl Aviation – Mr Fergus O’Brannigan Thank you
- d. 07/04 – Dr Klaus Czoban – Thank you
- e. 07/05 – Mr John Anderson – Thank you
- f. 07/06 - Dr David Ashbridge – Thank you Paulatim
- g. 07/07 – Mr Mick O’Sullivan, MM- Thank you
- h. 07/10 – Msg RAAMC Conference
- i. 07/13 – COMDT ALTC Mgmt of Ex-ECN 350 Pers
- i. 07/18 – Msg Paulatim & PTI Working Group
- j. BRIG Gill email to Senior RAAMC Officers - Opinion of the Draft Corps Mentoring Plan.

## ITEM 5 – COMMITTEE MEMBER REPORTS

### HOC

39. HOC reported that he had attended the ALTC HOC Capability update during February, where the focus was on updating the HOC on areas such as the HNA and the WO1 Pay case. The new Colonel-in-Chief has been appointed (as the Committee was aware). The HOC will visit the next BMAC Marchout and the RMO Intro Course in Jun. The HOC also mentioned that he will be attending a Farewell Dinner for Geoff Jones on 11 May. He requested for Certificate of Appreciations for MAJ Jones and LTCOL Robert Likeman.

**Action:** SO2 Corps.

### REP HON COL REPORT

40. Rep Hon COL passed on a message from COL John Overton, that he had enjoyed his time as the Rep Hon COL for RAAMC. He also reported about an Obstetrics Workshop that COL Overton had conducted in Melbourne for Medical Specialists. The aim of the training was to provide Medical Specialists with confidence in working in the Obstetrics area on deployment (due to the humanitarian nature of some deployments). The result of the training was that most participants stated that they were much more comfortable in deploying as surgeons.

**Decision:** The committee decided that sponsorship money to support this training should be investigated.

**Action:** DHOC (PT).

41. Rep Hon COL stated that now he has been formally appointed by the CA, he is ready to commence his tenure as the Rep Hon COL. He stated that he is looking forward to working with the Committee in advancing the RAAMC soldier.

### DHOC (FT) REPORT

42. **DHOC Report.** DHOC reported that he has instigated a monthly DHOC report that he has been releasing on the RAAMC Intranet site. Requested that this be transcribed to the Internet site under Information General

**Action:** SO2 Corps.

43. The DHOC (FT) reported that he has written to a variety of people, with a view to thanking them for their contribution to the Corps. He has also given them a copy of the Paulatim (see Correspondence out).

44. The DHOC (FT) has also provided some background briefing for the OPPAC, based on work done by the COL Health Ops.

### DHOC (PT) REPORT

45. The DHOC (PT) announced that he has found an individual who is willing to be appointed as the honorary Colonel for the Southern Region, COL Laurie Warfe. He also stated

that COL Jeff Rosenfield has been promoted to BRIG and appointed as the new Director General Health Reserves – Army. The reminder of his attention has been on the appointment of the Colonel-in-Chief.

**Decision:** Once picture has been finalised, release signal and load on Website.

**Action:** SO2 Corps

## **SO2 CORPS REPORT**

46. **NPMA Audit.** SO2 Corps stated that the NPMA Audit has been completed and has been presented to the DHOC(FT). The DHOC(FT) will present at next Committee meeting. The SO2 Corps Highlighted the problems with the SO2 Corps being appointed as the President, Secretary and Treasurer by the Regional Routine Orders.

**Decision:** Request for Routine Orders to be amended to reflect: Commanding Officer – BRIG Gill, CO 0 LTCOL Fletcher, Secretary – MAJ Angelini, Treasurer – TBA.

**Action:** SO2 Corps.

47. **NPMA Report.** SO2 Corps presented a report of the RAAMC Corps Funds.

**MED MIN 05/07.** It was proposed that the Treasurer's Report be accepted as a true reflection of the RAAMC Corps Funds.

**Proposed:** MAJ Angelini  
**Seconded:** COL Perks  
**CARRIED**

48. **HOC Funds Report.** SO2 Corps presented a statement of the HOC Supplier's Expenses. The Committee discussed expenditure for the remainder of the financial year. She also informed the Committee about the request by the AHU-Bandiana regarding funding for the maintenance of Corps History.

49. **Marks Award Funding.** SO2 Corps expressed her concern at the dwindling amount of funds in the Marks Award (approximately five years left). DHOC (PT) stated that the Marks family had been contacted in the past regarding this matter. The Marks family stated that they were keen for this award to continue and were willing to make further contribution to the funds.

**Decision:** Contact Marks family.

**Action:** DHOC(PT) & Rep Hon COL.

50. **Civil Schooling.** SO2 Corps reported that the draft for Civil Schooling 08/09 has been submitted. This has included new serials for GSO Officers and Medical Officers. The Intensive Course in Environmental and Occupational Health will also be included in a Supbid for 07/08. The Committee discussed that fact the Diploma in Medical Laboratory Technology was under subscribed.

**Decision:** Release request for attendance on course as widely as possible

**Action:** Corps RSM (email), SO2 Corps (Website/signal), CAPT Loveridge (email)

### **SO2 HEALTH TRADES REPORT**

51. Member unable to attend.

### **CORPS PROPERTY MEMBER REPORT**

52. Member unable to attend.

### **CORPS RSM REPORT**

53. **Corps Subscriptions.** Corps RSM raised the low level of Corps Subscriptions.

**Decision:** Release signal requesting for Corps Subscriptions.

**Action:** SO2 Corps.

54. **Banner.** Corps RSM submitted a draft for the proposed format for the Governor's General Banner. He stated that the Committee will need to also consider a new Colour Belt and Pike. The whole process will take approximately twelve months.

**Decision:** Email Committee with options, to ensure that decision is made prior to next Committee meeting.

**Action:** Corps RSM.

55. **Queen Mother's Banner.** The Corps RSM also reported about the ceremonial process involved with laying up the Queen Mother's Banner. He identified the Chapel at Latchford Barracks, where the Army Apprentice Banner resides.

**MED MIN 06/07.** It was proposed that the Queen Mother's Banner be laid-up in the St Peter Chapel at Latchford Barracks.

**Proposed:** WO1 Jesenkovic  
**Seconded:** LTCOL Wright  
**CARRIED**

**MED MIN 07/07.** It was proposed that the Governor's General Banner be presented on the Anniversary of the Granting of the Royal Warrant to RAAMC, at Latchford Barracks Bonegila on 18 Nov 2008.

**Proposed:** WO1 Jesenkovic  
**Seconded:** COL Perks  
**CARRIED**

### **DOCM-A REPORT**

56. **Medical Officer.** MAJ Marsh stated that the posting of Medical Officers was strong, it is anticipated that there will be 14 new CL1 Doctors for 2008.

57. **APEP Action.** MAJ Marsh raised concerned about the current APEP action that was occurring across the Army. Commanders are offering up the SSO posns to APEP, hence SSOs are required to be posted against the Enabling Functions. This means that the Clinically orientated SSOs are becoming dissatisfied as they are spending a lot of their time in Admin postings. RAAMC GSOs are unable to be posted against the Enabling functions, hence are posted to Battalion Headquarters and are not gaining adequate experience in RAAMC units. MAJ Marsh is concerned that there will be a significant loss of RAAMC SSOs in the future, due to the APEP action. DOCM-A is addressing the APEP-A action Unit Commanders.

58. **Specialist Health Reserve.** DOCM-A has raised a brief proposing the Specialist Reserve for consideration. This is in line with the concerns of 17 CSS Bde. This is a Reserve Force which is similar to the one currently employed by the Air Force.

## SCMA REPORT

59. **Trades.** CAPT Loveridge reported that the WOs are fairly healthy and the PTIs positions should all be filled by the end of this year, however APEP 08 may reduce available positions by 23. This could become a future concern for RAAMC. HOC asked about the Retention Bonus for the rank CPL – SGT. CAPT Loveridge stated that all Commanding Officers should have the identified List for the Retention Bonus and that Commanding Officers are the approving delegates.

60. **Radiographer ECN 340.** CAPT Loveridge expressed concern that the ECN 340 Radiographer was still a trade being recognised through the System, even though this has been disbanded and all Other Ranks has undergone Clinical Training to become Officers. Committee discussed that a brief concerning this issue had been submitted within Land Command.

**Decision:** Ascertain status of brief.

**Action:** DHOC(FT)

61. **Cancellation of Theatre Course.** CAPT Loveridge also expressed his concern to the Cancellation of the Theatre Course at Late notice. This may create a future gap in the Trade. Committee discussed this issue and the fact that this also occurred during 2006.

## ITEM 6 – CORPS STRATEGIC PLAN

62. Corps Committee discussed the following areas within the Corps Strategic Plan

- a. 1.7 *Introduce Trade & Craft Group Mentors for RAAMC personnel on LTS serials* – Ensure that 1 DIV, 2 DIV, 17 CCS Bde and the Reserve are included. HOC raised concerns on relying on positions within the Non Army program for support;
- b. 1.10 *Introducing trade mastery badges* – Further Investigation required, reply for next Committee Meeting. **Action:** Corps RSM;
- c. 1.14 *Review RAAMC Civil Schooling serials* – Move status to Ongoing. Have submitted bids for 08/09 complete with five new serials;
- d. 1.15 *Review RAAMC overseas training serials* – Ongoing;

- e. *2.5 Identify Corps Based Capabilities for progression as HRR assets* – Difficulty within Lamd Comd and understanding of the differences between ECN 031 and ECN 291. Require further identification of soldiers that can transfer to the HRR. At present the Committee believes that only the ECN 031-2 can transfer to the HRR, ECN 291 cannot provide that capability;
- f. *2.6 Develop a career pathway for Para Medics to be employed in the RAAMC, with a focus on the AR* – Ongoing task, considering Para Medics on commissions within the CAPT Positions of Health Services Wing, ALTC. This task timeframe required to be changed, as it is anticipated to take longer than previously calculated;
- g. *4.2 Revamp the current Corps display at the AHU Bandiana* – Complete, require ongoing recent contributions from members to augment the collection. Incorporate request in 2007 Paulatim;
- h. *4.3 Reintroduce a Corps Tie* – Complete see Para 9;
- i. *4.4 Inform the development of the RAAMC (trade) specific story boards utilised within ALTC* – Confirm with ASAH that this has commenced. **Action:** Corps RSM;
- j. *4.6 Reprint the Corps History, Customs & Traditions booklet* – Ongoing;
- k. *4.10 Promote regional Corps associations and Committees* – Add in sub elements of Design, Funding, Agreement, Building;
- l. *4.12 Maintain a viable and useful RAAMC internet site* – Ongoing; and
- m. *4.15 Develop a Corps Investment Plan* – Ongoing.

## ITEM 7 – GENERAL BUSINESS

63. **RAAMC History Unit.** Rep Hon COL reported on the activities of the SA RAAMC History Unit. This body meets every 2<sup>nd</sup> Tuesday with a focus on preserving RAAMC Histories. Future plans will include preserving Oral Histories of members. Committee discussed that these may be able to be included on the RAAMC Website.

64. **Gifting artefacts to the RAAMC.** Rep Hon COL stated that he had been approached by COL Burston regarding the gifting of artefacts. Plan was to incorporate these items into the regional area.

65. **Proposed closure of Keswick Barracks, Keswick SA.** Rep Hon COL raised concerns about the proposed move of 3 HSB from Keswick barracks. This will potentially a significant loss of Officers and capability within 3 HSB, due to the move away from the centre of city.

66. **RAAMC Presentation Folders.** Rep Hon COL raised that he would like to donate to the Corps, funds in which to produce 500 Tri-Colour Folders for significant presentations within the Corps (i.e. Certificate of Recognition, Rep Hon Trophy). The Rep Hon COL hoped that this

donation will raise the awareness of the Corps and hopefully prompt others to make such donations. The HOC thanked him for his contribution to the fund.

**CLOSING REMARKS**

67. The Chairman thanked all present for attending the meeting. The next meeting will be held during Aug – Sep 07.

68. There being no further business the Chairman declared the meeting closed at 1600 hours.

**A.J. GILL**  
Brigadier  
Chairman

May 07

**E.A. ANGELINI**  
Major  
Secretary

May 07

**Enclosures:**

1. Action Points – RAAMC Committee Meeting 02 Apr 07

**Distribution:**

Chairman  
Committee Members  
Honorary Colonel Eastern Region  
Honorary Colonel Queensland Region  
Honorary Colonel Southern Region  
Honorary Colonel Central Region  
Honorary Colonel Western Region  
RAAMC CO's  
CA RAAMC, DOCM-A  
CM RAAMC, SCMA  
SO2 RAAMC Trades, Dev Gp, ALTC  
SI Health Services Wing ALTC  
RAAMC RSM's  
RAAMC Intranet Site