



## RAAMC COMMITTEE

HOC/OUT/2007/

**See distribution**

**MINUTES OF THE RAAMC COMMITTEE MEETING HELD AT HOC CELL CONFERENCE ROOM BLD 108 LATCHFORD BARRACKS ON 26 OCT 07, POST RAAMC CONFERENCE.**

**Members present:**

BRIG A. Gill	Chairman / Head of Corps
COL B. Perks	Representative Honorary Colonel
LT COL S. Fletcher	Deputy Head of Corps (Full Time)
CAPT M. Carroll	Property Member
MAJ K.N. Smith	Secretary A/ SO2 Corps
WO1 M. Jesenkovic	RAAMC RSM

**By Invitation:**

**Apologies:**

LT COL D. Wright	Deputy Head of Corps (Part Time )
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**OPENING ADDRESS**

1. The Chairman welcomed all present to the RAAMC Meeting. He declared the meeting open at 1115 hours.

**ITEM 1 – PREVIOUS MINUTES**

2. The previous minutes from the 28 Aug 07 meeting were sent to the committee prior to this meeting.

**Amendment:** WO1 M. Jesenkovic, Corps RSM was admitted from persons present.

Apologies RSM

**MED MIN 10/07.** It was proposed that the minutes of the 28 Aug 07 meeting be accepted as A true and accurate record.

**Proposed:** BRIG GILL  
**Seconded:** CORPS RSM

**CARRIED**

**ITEM 2 – BUSINESS ARISING**

3. **Director's General Portraits.** The reproduction cell at ALTC is finalising the photographing, once this is done the photographs will be posted on the Web site. The next issue is getting a position where they can be mounted, either at the Army School of Health or in the Health Services Wing, ALTC. What is needed is an assessment of what we have and the best possible location, with the space available, this process should happen within the next few weeks.

**Decision:** Conduct an assessment on the best options for mounting the Director's General Portraits.

**Action:** Property Member.

4. **National Memorial.** The SO2 approached both RAANC and RAADC Heads of Corps re, the setting up of a sub committee to oversee the memorial project; the consensus was that a project officer may be more appropriate to carry the project through. HOC RAAMC, understanding was that the previous SO2, being in location, could have had a large input, as, this is no longer the case, and it still remains, that a local representative follow the project.

The Corps RSM already has had discussions with the construction platoon at ALTC on the design for all Corps, that is, 4 walls with Corps badges on each of them, the RAADC has already decided to have a Corps badge and plaque with a brief of 200 words on the Dental Corps history. The RSM expressed, as to keep some unity each Corps should do the same with a nominated person from each Corps to write a brief history of the Corps.

The badge and the history should be able to be covered by DVA with funding; the planting of shrubs should be available from the area beautification scheme, some discussion followed about Corps members retiring that may wish to follow the project.

**Decision:** RSM Corps to approach WO1 Henderson, if agreeable, to take on the coordinating task for the memorial, and then to notify SO2.

**Action:** Corps RSM

5. **JNCO Presentation to Corps Committee.** RSM has not finalised response as of yet awaiting on further input from trade school, ALTC the HOC reiterated that the response has to be a detailed one. The RSM also stated that he has discussed with the incoming RSM Corps and the Committee should repeat a similar exercise, with moving the committee meetings to different locations next year, ideally at least once a year.

**Decision:** Both current and incoming RSM's Corps liaison with Health Trade School on response

**Action:** Corps RSM

6. **900 degrees Ltd– Paulatim contract.** A new contract has been signed, further more the new editor Mick Trelor has commenced reviewing articles and has been in touch with the publishers.

The cut of has been extended to cover reports from the school and also the Harkness and Marks awards and to include any other Honours and Awards by present and past members.

**Decision:** RSM's Corps to liaison with editor.

**Action:** Corps RSM

7. **Legality of showcasing.** SO2 reported that the legal implication a thwart with danger and its best to decline any offers

8. **RAAMC Assoc Web site.** DHOC (FT), made the point **the** RAAMC Assoc Web site is an **unofficial** website, and the Assoc is aware of restrictions put on it. REP HON COL expressed his concerns about any links being contaminated, and if there is any way we could have a disclaimer on the site to restrict illegal links

**Decision:** Current DHOC (FT) to pass on to incoming DHOC (FT) to follow up on disclaimer notice requirements

**Action:** DHOC (FT)

9. **Rep REP HON COL Fund.** Suggested name change Rep REP HON COL Fund to "The Rep Honorary Colonel RAAMC Association Fund"

This in a name change only and funds remain within the fund.

**Action:** SO2

10. **Resignation from Committee by DHOC (FT).** HOC expressed his sincere thanks to the outgoing DHOC (FT), LT COL Shaun Fletcher for his dedication to the Corps and for his contribution to Corps projects throughout his time on the Committee. Discussion followed as to who his replaced should be. HOC expressed that the position may be best as a shared position. REP HON COL expressed his concern about the conflict of identity of the 2 DHOC and felt that this could cause some conflict in responses.

**Decision:** Hoc will consider issues further and report back to the Committee.

**Action:** HOC

11. **Corps ties.** RSM has been dealing with the company, awaiting responses back.

**Action:** Corps RSM

13. Trade recognition badges not discussed at conference

**Action:** Corps RSM will follow up

14. **RAAMC GG Banner.** RSM spoke to RSM Ceremonial on this matter all indications are that, by around NOV 2008; the RAAMC Corps will have a new Banner. The next process is for the GG to sign off a document which then goes to DMO, where contracts are sort for manufacture, during this process DMO maintains a liaison with the Corp RSM, who monitors the process and reports back. HOC stated that the Committee now needs to tie the Banner ceremony with the Corp conference and Dinner. Further discussion followed about planning, location, parade, accommodation, memorial, Laying up and public relations. The general consensus being the parade to be held at South Bandiana, accommodation within local area and support from School of Health and ALTC. Planning is to begin early in the year.

**Decision:** That planning dates are dominated by banner celebrations suggested dates for meetings. 1<sup>st</sup> 2<sup>nd</sup> week Feb late May Oct Nov.

**Action** Corps RSM supported by Committee.

15. DHOC (FT) suggested that we have a funding line for the conference and consideration for supplementary bid.

**Action:** SO2 Corps

### **Strategic Plan**

16. Was not presented at the conference, the DHOC pointed out the members now know it's out there and some of feedback is informed. DHOC then tabled the 2007 draft amendment and presented to HOC.

**Action:** HOC

### **ITEM 3 – CORRESPONDENCE**

17. Western Australia RAAMC “Old and Bolds”, reunion invitation for DHOC (FT) to address the function.

### **ITEM 4 – HOC REPORT**

19. The outcome of the conference was successfully, thankyou to all involved with the planning and administration. Our efforts are now redirected to the planning for next years Banner ceremony and conference.

### **ITEM 5 – DHOC (FT) REPORT**

20. An invitation, received from the WA, Old and Bolds, RAAMC, reunion in Perth for the DHOC (FT) to represent the Corps and pass on Corps activities. REP HON COL also volunteered to travel to Perth at his own expense to attend the reunion and catch up with the Western Australia REP HON COL and members of the Corps.

### **ITEM 6 –DHOC (PT)**

21. Not in attendance

### **ITEM 7 – SO2 CORPS REPORT**

22. Mr Bruce Grant, Business Manager, at ALTC, has been asked to scope the funding requirements that Heads of Corps need to do their Business, the SO2 has given Mr Gant an update of the 3 Health Services Corps and he will include this in his case for the upgrading of the current level of funding to AHQ.

**Action:** SO2 Corps

### **ITEM 8 – SO2 HEALTH TRADES REPORT**

23. Nil report

### **ITEM 9 –CORPS RSM REPORT**

24. Geoffrey Harkness and Marks Awards are now ready for proofing and to go to repo for medal mounting and signature then to be presented at the appropriate place and time.

25. Have been in touch with all Corp RSM's, Spirit et Corps activities have been requested for regional activities next year so.

26. Investigating making up Miniatures of the Queens Mothers Banner. REP HON COL suggested that we have 2 Miniatures made up the old and the new, perhaps we could approach the manufactures to do initial and we could go direct to the manufactures through the website, importantly we should not order and be left with unfilled orders

**Action:** Corps RSM to investigate, liaison with the property member to investigate the best possible ways of access/purchase to the members.

#### **ITEM 10 –PROPERTY MEMBER REPOT**

27. We now have a record of all items, our focus has been on items with a value, from this a stock ledger has been created and a hard copy is held in the HSW.

28. Investigating to costs of upgrading the CF Marks and Harkness Honour boards, Costing initial, \$1500 through outside firm, however we have looked at the possibility of Tanex doing them; we are in the process of raising an emefix which I hope the costs will be considerably also, COL Bastian RAADC, may also be able assist.

**Action:** Property Manager

29. Also the Corps mascot Donkey, bridle and harness, blanket and other items are not held at the school it is suggested, if we could have display at the School for historical value.

**Action:** Property Manager

30. Placement of portraits, property member asked for suggestions, re placement, Discussion then followed as to appropriate areas.

**Action:** Property Manager to investigate placement

31. DHOC (FT) brought up the Corps centre piece with a “the bent leg” and possible potential for an insurance claim.

**Action:** Property Manager to investigate placement.

32. REP HON COL would like to formally acknowledge on behave of the Corp committee that it is reassuring to note that all the property is dually recorded and in one place, it is reassuring that the history component is all in one place. He further asks that in future, all handovers are in a formal and proper manner.

**Action:** Property Manager

#### **ITEM 11 – GENERAL BUSINESS.**

33. REP HON COL wishes to report that Honorary COL'S for Southern Region, Western Region and Tasmania are now being finalised.

34. COL Overton asked that REP HON COL, notify the committee that he is stepping down from his position, from Eastern region, when his term is up at the end of the calendar year, therefore what to do for his replacement? COL Overton has suggested LT COL Suresh Badami. DHOC (PT) has the necessary paperwork in draft, now all what is needed, is a proposal formally to HOC.

**Action:** DHOC (PT)

35. REP HON COL will be formally visiting the CA to take with him his thoughts on the Corp after Xmas, any information that you require me to pass on please let him know through email, REP HON COL is endeavouring to get out o the regions and represent the Corps, He states that he is enjoying role in this job.

36. Rep HON COL nominations -5 nomination on the way according to RSM

**Action:** Corps RSM

37. REP HON COL is trying to reactivate interest awareness in past, present, Corp history he sees the website as a good medium for making information available, he sees it as comtempey active and interesting.

38. REP HON COL is planning not extending his tenure on committee beyond the end of next year.

39. SO2 position, a RAAMC member has been identified for next year, full time ,that being Major G. Sims, TC-A has also been actively looking for part- time -positions for Health Services Corps to supplement the role of the SO2.

### **CLOSING REMARKS**

40. The Chairman thanked all present for attending the meeting. **The next meeting will be held 1<sup>st</sup> 2<sup>nd</sup> week Feb 08.**

41. There being no further business the Chairman declared the meeting closed at 1245 hours.

**A.J. GILL**  
Brigadier  
Chairman

Jan 08

**K.N. SMITH**  
Major  
Secretary

Jan 08

**Enclosures:**

1. Action Points – RAAMC Committee Meeting

**Distribution:**

Chairman  
Committee Members  
Honorary Colonel Eastern Region  
Honorary Colonel Queensland Region  
Honorary Colonel Southern Region  
Honorary Colonel Central Region  
Honorary Colonel Western Region  
RAAMC CO's  
CA RAAMC, DOCM-A  
CM RAAMC, SCMA  
SO2 RAAMC Trades, Dev Gp, ALTC  
SI Health Services Wing ALTC  
RAAMC RSM's  
RAAMC Intranet Site

## ACTION POINTS - RAAMC COMMITTEE MEETING 26 OCT 07

Para	Topic	Action Point	Member Tasked	Action Taken	Action Complete
3	DG Portraits	Photographed repro	Prop Manager	.	
4	National Memorial	Seek co-coordinator	Corps RSM		
6	Representation. JNCO	Formal response from the Corps.	Corps RSM		
8	900 degrees Ltd- Paulatim	Follow up with editor	Corps RSM		
9	RAAMC assoc Web site.	Unofficial concern re contamination. need disclaimer	DHOC (FT)		
10	Resignation from committee of DHOC (FT).	Suggested 2 DHOC (PT) who shall it be?	HOC		
11.	Corps ties	Final product is not in accordance with the Corp colours.	Corps RSM		
13.	Trade recognition badges		Corps RSM		
14.	RAAMC GG Banner Next year ceremony	Approval from CIC office, CA, then RSM to manufacture. planning for ceremony	Corps RSM And committee		
15.	Supplementary bid. For HOC funding	To meet ceremony next year	SO2		
16.	Strategic Plan	DHOC (FT) tabled amendments	HOC		
20.	Case for the upgrading of the current level of funding to AHQ	Mr Bruce Grant, Business Manager, at ALTC	SO2		
24.	Investigate Miniatures of the Queens Mothers Banner.	best possible ways of access/purchase to the members	Corps RSM Prop member		

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<b>Para</b>	<b>Topic</b>	<b>Action Point</b>	<b>Member Tasked</b>	<b>Action Taken</b>	<b>Action Complete</b>
(a)	(b)	©	(d)	(e)	(f)
28.	Investigate to costs of upgrading the CF Marks and Harkness Honour boards	Currently being catalogued, photographed	Prop member	.	
29.	Corps mascot	Display at the School for historical value.	Prop member		
30.	Placement of portraits	suggestions, re placement	Prop member		
31.	Corps centre piece	Insurance claim.	Prop member		
32.	COL Overton Eastern	replacement	DHOC (PT)		
34.	Rep HON COL nominations	5 nominations	Corps RSM		