



## MINUTES RAAMC COMMITTEE MEETING HELD ON THE 30 JULY 2008

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### Attendance:

BRIG Gill	HOC
COL Perks	Hon COL
LTCOL Wright	DHOC (Reserve)
MAJ Sims	SO2 Corps (Health Services)
WO1 Solomon	Corps RSM

### Apologies:

COL Whelan	DHOC
LTCOL Holmes	DHOC

1. Meeting Opened: 30 July 2008 at 1020 hours.

### Opening Address:

2. BRIG Gill opened the meeting.

### Previous Business

3. A number of outstanding issues from the previous meeting were discussed.
4. **New Colonel in Chief.** LTCOL Wright stated that with the appointment in September 2008 of a new Governor General an Information Package needs to be compiled now and be ready for presentation to Her Excellency as soon as possible following her swearing in. LTCOL Wright asked for assistance from the Committee with regard to the provision of information and details to be coordinated into a final document. RSM Solomon undertook to approach units for input. LTCOL Wright undertook to arrange an appointment HOC to present at an appropriate time to GG. Committee members who have any information to include in the package are to send their information to LTCOL Wright by end of August 2008.
5. **Contract Paulatim.** MAJ Sims advised that the contract had been signed. Signal had been sent out to units requesting articles for the Corps Magazine to be sent to MAJ Sims by 31 Aug 2008.

### New Business

6. **Harkness Medal.** COL Perks provide a submission for the Harkness Medal.

**Action:** Nil

7. **RAAMC.com Website.** COL Perks indicated that MAJ Straskye was provided with an invitation to attend the meeting with the view of requesting support from the committee. COL Perks stated that MAJ Straskye had declined the invitation. There was some considerable discussion about the website and the value to the Corps. The Committee did state that no funding would be provided in support of the RAAMC.com website

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**Action:** BRIG Gill to speak to MAJ Straskye about interaction between the committee and the RAAMC.com website.

8. **Corps Conference Location.** MAJ Sims advised that funding had been cut for this FY. MAJ Sims had investigated the cost of Corps conference in Sydney, Brisbane and ALTC. MAJ Sims indicated that there were not sufficient funds to run the conference in its current format in Sydney or Brisbane. ALTC was the preferred site. MAJ Sims also indicated that the conference due to funding issues would have to be scaled down as there is only \$6,700.00 available for the conference. There was discussion about the type of conference to be held.

**Action:** BRIG Gill to speak to COL Whelan about a review of the conference theme and advise the Committee out of session of the decision on the Conference, the theme and location.

9. **NZ Conference.** BRIG Gill briefed the conference on the recent visit to NZ.

**Action:** Nil

10. **Corps Ties.** BRIG Gill presented the Committee with a Medical Corps Tie from the NZ Army. BRIG Gill indicated that this could be the solution to the tie problem and tasked MAJ Sims to look into the cost and purchase of Corps ties from NZ.

**Action:** MAJ Sims to investigate and report back to the Committee by Nov 2008.

11. **Request for Funds Form.** RSM presented a Request for Funds form for consideration by the Committee. The form is to be used by units or members of the Corps requesting financial support from Corps funds. Approved by Committee that Request for Corps Funds form is loaded onto the Corps website.

**Action:** MAJ Sims to action.

12. **Presentation by Soldier of 1 HSB.** There were five presentations made by soldiers of 1 HSB. The presentation raised a number of issues. Some were dealt with by BRIG Gill at the time and others are to be investigated by the Committee and feedback provided. The presentation main points were:

- a. Equipment,
- b. Training,
- c. Staffing,
- d. Passage of information,
- e. Clinical placement, and
- f. Deployment.

13. One major issue of concern was that CPR requirements in Defence publications are incorrect. MAJ Sims was tasked to look into this issue. MAJ Sims has established that LWP-

G 1-2-5 Basic First Aid is incorrect. MAJ Sims has confirmed with Dev GP ALTC that an amendment was issued to Doctrine Wing LWDC. MAJ Sims had discussions with Doctrine Wing LWDC and requested a review of all publications to ensure the CPR amendments has been amended in all Defence publications.

14. The presentations provided by the 1 HSB soldiers were very professional and the Committee commended the soldiers on their presentations.

**Action:** Committee to investigate the issues and provide feedback where appropriate.

**Next Meeting**

15. The next committee (Corps Conference) meeting is to be held at ALTC in November 2008.

16. There being no further business BRIG Gill closed the meeting at 1430 hours.



**A.GILL**  
BRIG  
HOC/Chairperson

19 August 2008

**G.V.SIMS**  
MAJ  
Secretary

August 2008

**Distribution:**  
Committee Members  
Web Site

**RAAMC Committee Meeting Action Points – 31 July 2008**

Serial	Action Point	Action By	Completion Date
1	<b>RAAMC.com Website.</b> BRIG Gill to speak to MAJ Straskye about interaction between the committee and the RAAMC.com website	BRIG Gill	Nov 2008
2	<b>Corps Conference Location.</b> BRIG Gill to speak to COL Whelan about a review of the conference theme and advise the Committee out of session of the decision on the Conference, the theme and location.	BRIG Gill	31 Aug 2008
3	<b>Corps Ties.</b> MAJ Sims to investigate the cost and availability of Corps ties from NZ and report back to the Committee by Nov 2008	MAJ Sims	Nov 2008
4	<b>Request for Funds Form.</b> MAJ Sims to place Request for Funds Form on the Corps website as presented by RSM and passed by Committee	MAJ Sims	31 Aug 2008