

SPORTS INSTRUCTION - AUSTRALIAN RULES

Introduction

1. The Kapooka Twelves (K12s) Australian Rules Football is part of the KSSS competition, and will be contested between ADF teams on Sat 07 Nov 15.

Aim

2. The aim of this instruction is to detail administrative and competition arrangements for the K12s.

Objectives

3. The K12s provides an opportunity for Australian Rules Football players, within the ADO, to compete in a unique competition. It is intended to promote a greater involvement in Australian Rules Football within the ADO by providing a national competition, conducted at a unit level.

Key appointments

4. The list of key appointments for the event are as follows:

- a. Supervising Officer – SGT Matt Julian
- b. Assistant Supervising Officer – WO2 Garry Fairbank
- c. Umpires Representative – Mr Tim Beard
- d. Ground Marshall – WO2 Gary Findlay.

K12 rules

5. Competition rules and scoring methods are detailed in appendix 1.

6. A team brief to managers and officials will be given in the Australian Rules Sheds at 070730KNov15. Games will commence at approximately 070830KNov15. The draw will be confirmed and distributed to team managers prior to the commencement of the competition.

7. All officials are to be conversant with the rules of the game IAW ref D; an extract of local rules for the Kapooka 12s is contained in appendix 1. A copy of ref D is available at the official's tent for perusal.

Points of contact

8. For all matters relating to the K12s contact SGT Matt Julian on 02 6933 8766 or email matt.julian@defence.gov.au alternatively contact WO2 Garry Fairbank on 02 6933 8248, email garry.fairbank@defence.gov.au.

Registrations

9. Registrations are required to be submitted to the Kapooka 12s supervisor NLT 04 Nov 15. A registration fee of \$150.00 is to accompany registrations. Cheques can be made payable to K12s or fees can be paid to DEFENCE BANK ARTC RTF Sports Account BSB 803-205, Member No: 20749710.

10. Late registrations may not be accepted. Registration forms are attached in appendix 2.

Teams

11. Teams are limited to a maximum of 18 players, which includes six interchange players. Teams are required to provide two interchange marshals and two goal umpires. These personnel are to be identified on registration.

Umpires

12. The Riverina Australian Football League (RAFL) will provide the umpires for the competition. A minimum of two field umpires is required for each game. Teams will be required when not competing on a rotational basis provide two goal umpires and one field umpire pending availability of the Riverina Umpires Association. Allocation will occur on the day of the competition.

Venue

13. The competition will be held at Australian Rules oval one in the KMA. OIC KSSS is to ensure the oval is prepared to match standard including the covering of in-ground sprinklers.

Dress

14. The dress for all competitors and officials is to be appropriate Australian Rules playing attire. Teams are required to be dressed uniformly. Civilian dress within the KMA is to be appropriate for any messes or clubs visited. Clothing is to be clean, in good repair and is not to offend in anyway.

Canteen

15. The canteen will be operating from Australian Rules oval one. This canteen will provide food and drink for consumption throughout the day.

Alcohol

16. Consumption of alcohol is not to occur before 071200KNov15. Individuals are not to bring alcohol into ARTC. No competitor is to consume alcohol until finished playing for the day. Further information on the consumption of alcohol will be briefed to the team managers on the day of the competition during the initial brief at 0730h.

Longest kick/sprint race

17. A longest kick and sprint race male and female event will be held during the lunch break. Each team is to provide one member to participate per event. Prize money will be awarded to the winner of the each event. Details of the conduct and rules will be given to the team managers at the initial brief.

Public address system

18. WO2 Fairbank is to coordinate with the AAB-K for the provision, positioning, functioning and recovery of the public address system at the ground.

Stores

19. WO2 Fairbank is responsible for the coordination of stores, as listed at appendix 3, as well as ensuring the stores are in position at Aussie Rules Oval No 1 NLT 061200KNov15 and the remove by NLT 091200KNov15.

Medical/safety plan

20. All members of the ADF will be covered for compensation and medical purposes for the duration of the K12s as they are on duty. APS employees are advised to take out appropriate medical and ambulance insurance for the duration of the tournament.

21. Teams are responsible for their individual medical supplies and are to obtain sufficient quantities from parent units. The ARTC RAP and KHC are not responsible for the issue of supplies, or strapping to any visiting teams. Ice will be available at the Aussie Rules oval for minor injuries. Further information regarding the medical plan will be given in the team manager's brief at 0730h.

22. Team managers are to ensure all players are medically fit for full duty and mouthguards and protective equipment is worn.

23. The risk tolerance summary and risk appreciation summary for this event are shown in appendixes 4 and 5 respectively.

Visiting teams/brief

24. Visiting teams participating in the K12s are not to arrive at Kapooka before 061300KNov15 and are to depart NLT 091200KNov15.

25. Visiting team managers and captains will be briefed on entry to ARTC. This brief will include relevant standing orders for discipline and conduct within ARTC. Team managers and captains are responsible for the briefing and behaviour of their personnel. A coordination brief of the competition will also be conducted including any amendments to the draw.

Post match presentations

26. Presentations will occur at the main Aussie Rules Oval commencing at approximately 1700h. The presentations will include the K7s and the K12s. During the presentations the winning teams are only required to send their team captains to the receive awards from the dais.

Conclusion

27. This competition will promote teamwork, competitive spirit and maintenance of physical fitness, as well as demonstrating that sports play an important part of the ADF.

Appendixes:

1. Local rules/laws for the K12s
2. Registration form
3. Stores list
4. Risk Tolerance Summary
5. Risk Appreciation Summary

LOCAL RULES/LAWS FOR THE K12s

1. The laws of the game are IAW ref D with the following exceptions:
 - a. each team will field 12 players selected from the squad of a maximum of 18 registered players. Players must be Military members or Defence civilians. Registration of players is to occur before 04 Nov 15
 - b. all games, including finals will be played with an interchange rule, allowing teams to use all 18 players within one game. Replaced players may re-enter the game
 - c. a substitute player however, may not enter the field of play until the player they are going to replace has left the field of play. Teams will not be allowed to use any player from outside their nominated squad of 18, regardless of circumstance
 - d. to allow a more flowing game, only two players (including the 'ruck') from each team will be allowed in the centre square at the start of a half or after a goal has been scored
 - e. 'ball out of bounds' will be adjudicated as per the AFL pre-season competition rules. The team that last touches the ball before it goes out of bounds will have a free kick awarded against them
 - f. each team may have one runner and one trainer who may enter the field of play to attend injured players and give fluid to players during the game
 - g. when a behind is scored, the team "kicking in" can play on without waiting for the goal umpire to signal (as per AFL competition).

Interchange

2. All teams are to use the interchange area as marked on each ground which will be indicated by the ground marshal prior to the commencement of each game.

Red and yellow cards

3. A player who receives a red or yellow card during any match by the umpires will incur the following penalty:
 - a. 1st yellow card – five minutes in the 'sin bin' without replacement
 - b. 2nd yellow card – sent off for the remainder of the game, without replacement, and with a one game penalty if a further game is to be played
 - c. red card – sent off for the rest of the game and shall take no further part in the tournament.

Conduct

4. Each team will be assigned to a pool and teams in each pool will play each other once. The highest ranked teams at the end of the qualifying rounds will go into the finals. Total goals and behinds will count toward ranking where teams have to be separated. Goal difference will be used if further separation is required. The finals system will depend on the total teams registered. The system will be advised during the competition brief conducted at 070730KNov15.
5. Team coaches, managers, and reserves will sit in designated team areas during the game their team is participating in.
6. All teams shall take the field at the allotted match time, immediately upon the conclusion of the preceding match – at the direction of the nominated field umpire.
7. All teams shall vacate the field of play immediately upon the conclusion of their allotted match.
8. Teams are to ensure that their ‘strip’ is uniform for all players within their team.
9. No changes to the team lists are to be made following the submission of the team registration list. Any team found in breach of this rule during the course of the tournament shall be disqualified.

Timings

10. Umpires are to control the start, stop and changes of each game. These are to be indicated by a siren blast from the announcer’s tent. The first game is to commence at approximately 0830h. Teams are to be punctual as per the draw. Disqualification will result for late comers.

Points allocation

11. Teams will be awarded two points for a win and one point for a loss. The competition rules will not result in a draw.

Tied game

12. If scores are tied at the end of any game, except the grand final, the game shall be awarded to the team that scored first. Extra time shall only be played for the grand final.

Length of matches

13. All qualifying games, elimination and preliminary finals shall be played in 10 minute halves with a two minute interval.
14. The grand final shall have 15 minute halves with a five minute interval. If scores are tied at the conclusion of normal time in the grand final then five minutes each way of extra time with a one minute interval shall be played. If the scores are again tied at the conclusion of extra time then a period of sudden death shall be played where the first team to score is awarded the game.

Penalties

15. Any team that plays an unregistered player at any stage during the tournament shall forfeit that game. Any team that fields less than ten or more than twelve players shall forfeit that game.

Dispute committee

16. A disputes committee shall be available to address any protest, and will be made up of the tournament's supervising officer and coordinator. Only issues raised by the team manager or coach will be addressed. Protests must be brought to the attention of the disputes committee within ten minutes of the conclusion of the game in which the infringement is alleged to have occurred.

17. The umpire in charge of the match will be the sole judge of fact in relation to the laws of the game. Protests will not be accepted in relation to the field umpires interpretation of the laws of the game, or local rules, including the length of the actual playing time of the match.

18. Rulings of the disputes committee shall be final and shall be adhered to by all teams participating.

Interpretation

19. The disputes committee reserves the right of interpretation in the case of doubts from the wording of any rule. It shall also have the right to decide on any situation, which is not covered by the rules, and such decisions will be final.

REGISTRATION FORM

Team Name
Manager
Email

Parent Team
Phone
ETA

	Players Name	PMKeyS Number	Jumper Number
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			

Coach/s

Goal Umpires 1. _____

2. _____

Interchange Marshal 1 _____

2. _____

Additional comments:

\$150 cheque payable to Kapooka 12s enclosed

**Return Registration Form to: WO2 G. FAIRBANK – HQ ARTC, Blamey Bks,
KAPOOKA, NSW, 2661**

STORES LIST

SERIAL	ITEM	QTY
1	11x11 Tent complete	2
2	11x11 Tent with Extn complete	1
3	Portable BBQ & gas bottles	2
4	Marquee (Sporties)	4
5	Portaloo	2
6	Extension Cord (20 m)	2
7	Power board (3 or 4 outlets)	2
8	Large Esky	5
9	Plastic Chair	100
10	FS Table	6
11	Large Whiteboard (1500 x 900)	1
12	Whiteboard Easel	1

RISK TOLERANCE SUMMARY

Objective/Mission: The ARTC 'K' series provides an excellent opportunity to foster competition and esprit de corps within the ADF.

Activity End State: Activity successfully conducted and all personnel return to unit without major injury or incident.

Course of Action Outline:

Activity Context / Wider Situational Awareness:

Officer Planning the Activity:		<i>STP-L checked for updated profiles:</i> YES	
M	JULIAN (/SGT)	8224666	
<i>Initials</i>	<i>Surname (Appointment/Rank)</i>	<i>Service No./PMKeys No.</i>	<i>Signature</i> _____ <i>Date</i> _____

Officer Authorising the Activity (OAA):	ENDORSED	OAA Risk Tolerance Thresholds	
SJ	JOBSON (COMDT ARTC/COL)	MISSION: - SUBSTANTIAL PERSONNEL: - SUBSTANTIAL RESOURCES: - SUBSTANTIAL REPUTATION: - SUBSTANTIAL ENVIRONMENT: - SUBSTANTIAL	
<i>Initials</i>	<i>Surname (Appointment/Rank)</i>		8244392
			<i>Service No./PMKeys No.</i>
<i>Transfer of Risks exceeding Tolerance has been confirmed? Yes / No</i>			

<i>Signature</i>		<i>Date</i>	

Officer Conducting the Activity:			
M	JULIAN (/SGT)	8224666	
<i>Initials</i>	<i>Surname (Appointment/Rank)</i>	<i>Service No./PMKeys No.</i>	<i>Signature</i> _____ <i>Date</i> _____

Risks Exceeding OAA Risk Tolerance Thresholds

Risk Ref.	Threat [Risk Event]	Impact(s) of Risk Event	Impact Category and Residual Risk Level	Risk Transfer Details
NONE				

Risks Inside OAA Risk Tolerance Thresholds

Risk Ref.	Threat [Risk Event]	Impact(s) of Risk Event	Impact Category and Residual Risk Level	Risk Transfer Details
2.1	Physical Contact [Incorrect tackling technique or collusion may result in;]	PERSONNEL - Injury / Illness; Break / Fracture; Laceration; Concussion RESOURCES - Additional reliance on Medical Support	PERSONNEL - MEDIUM (12) RESOURCES - LOW (23)	
1.1	Climatic Conditions [During the conduct of the activity players may be exposed to increased heat which may result in;]	MISSION - Delay or Failure to complete activity PERSONNEL - Fatality; Heat exhaustion / stroke; Dehydration; Injury / Illness RESOURCES - Additional reliance on Medical Support REPUTATION - Negative Media Coverage; Adverse Public Relations	MISSION - LOW (20) PERSONNEL - MEDIUM (13) RESOURCES - LOW (24) REPUTATION - MEDIUM (13)	
4.1	Communicable disease [During conduct of the activity players that receive laceration injuries may be at risk of blood transfer which may result in;]	MISSION - Delay or Failure to complete activity PERSONNEL - Infectious disease; Long / Short term health implications RESOURCES - Additional reliance on Medical Support REPUTATION - Adverse Public Relations; Negative Media Coverage	MISSION - LOW (22) PERSONNEL - LOW (19) RESOURCES - LOW (25) REPUTATION - LOW (19)	

5.1	Faulty Equipment [During the conduct of the activity damaged equipment or PPE may result in;]	MISSION - Delay or Failure to complete activity PERSONNEL - Break / Fracture; Concussion; Injury / Illness; Laceration RESOURCES - Additional reliance on Medical Support REPUTATION - Adverse reputation to activity planning committee	MISSION - LOW (25) PERSONNEL - LOW (19) RESOURCES - LOW (25) REPUTATION - LOW (25)	
3.1	Overuse / Insufficient recovery period [During the activity insufficient rest periods for players during and between matches may result in;]	PERSONNEL - Dehydration; Injury / Illness; stress fractures, compartment syndrome or other joint injuries RESOURCES - Additional reliance on Medical Support REPUTATION - Adverse reputation to activity planning committee	PERSONNEL - LOW (20) RESOURCES - LOW (24) REPUTATION - LOW (24)	
6.1	Playing Surface [Inadequately prepared playing surface may result in:]	MISSION - Delay or Failure to complete activity PERSONNEL - Injury	MISSION - LOW (25) PERSONNEL - LOW (22)	
7.1	Alcohol Consumption [Irresponsible consumption of alcohol during conduct of competition may result in:]	PERSONNEL - Injury / Illness; Disciplinary / Administrative action REPUTATION - Adverse Public Relations; Negative Media Coverage	PERSONNEL - LOW (23) REPUTATION - LOW (23)	

Risks Identified But Not Assessed

Risk Ref.	Threat [Risk Event]	Impact(s) of Risk Event
NONE		

Facts and Assumptions

Description (Assumption/Fact)	Suggested/Method of Verification	Verified
NONE		

© Copyright Commonwealth of Australia. Department of Defence 2007- present. All rights reserved.

PREFACE. This electronic tool and printable guidance forms part of a broader, standardised Defence risk management (RM) capability suite. This suite was developed to meet Comcare Enforceable Undertaking 2981 and is part of a continuous RM improvement process undertaken by the Chief of the Australian Defence Force (CDF) instantiated in 2007. The RM capability suite is developed to Defence specifications and is currently in use by the Australian Army and other Defence elements.

COPYRIGHT. This work is copyright. Apart from any use as permitted under the Copyright Act 1968, no part may be reproduced by any process without prior written permission from Army Headquarters within the Australian Department of Defence.

WARRANTY. The Department of Defence does not warrant any of its RM products, express or implied, for usage other than their intended design application within Defence. Risks associated with usage outside intended design specifications and/or the Defence environment shall be borne by the end-user.

INFORMATION RELEASE. Defence information may only be released in accordance with extant Defence policy and is protected from unauthorised disclosure by the Crimes Act 1914.

RISK APPRECIATION SUMMARY

Risk Ref	Risk Event	Impact(s) and Contributing Factor(s)	Existing Controls		Inherent Risk		Additional Controls		Residual Risk		Control Task(s) - Responsibilities
			Existing Likelihood Controls (Controls the likelihood of the Risk Event occurring)	Existing Impact Controls (Controls the impact of the Risk Event once it has occurred)	Likelihood	Inherent Risk Level (Impact Category – Impact Rating – Risk Level)	Additional Likelihood Controls (Controls the likelihood of the Risk Event occurring)	Additional Impact Controls (Controls the impact of the Risk Event once it has occurred)	Likelihood	Residual Risk Level (Impact Category – Impact Rating – Risk Level)	
B: Natural Environment											
1 - Climatic Conditions											
1.1	During the conduct of the activity players may be exposed to increased heat which may result in;	<p>IMPACTS</p> <ul style="list-style-type: none"> • Mission - Delay or Failure to complete activity • Personnel - Fatality; Heat exhaustion / stroke; Dehydration; Injury / Illness • Resources - Additional reliance on Medical Support • Reputation - Negative Media Coverage; Adverse Public Relations <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> • Natural Environment - Insufficient Natural shade • Resources - Insufficient shade structures; insufficient hydration resupply / availability • Personnel - Lack of hydration prior to activity; lack of acclimatisation 	<ul style="list-style-type: none"> • Activity is to be conducted IAW WBGT and subsequent Work / Rest, continual work ratios. 	<ul style="list-style-type: none"> • ARTC CASEVAC plan is to be utilised for significant injury. • Patient Transport Vehicle (PTV) available 24/7 on barracks. • ARTC Public Relations Officer to provide all comment / info to media. 	Rare / Unlikely	<p>MISSION - Disruptive - LOW (20)</p> <p>PERSONNEL - Serious - MEDIUM (13)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Serious - MEDIUM (13)</p>	<ul style="list-style-type: none"> • Water is to be available at all matches. Sports drinks should be made available if possible. • Trainers and coaches must monitor players and the effect of hot conditions and rest players as applicable. • Inclusion of additional breaks for rest / rehydration if applicable. 	<ul style="list-style-type: none"> • Water is to be available at all matches. Sports drinks should be made available if possible. • Trainers and coaches must monitor players and the effect of hot conditions and rest players as applicable. • Inclusion of additional breaks for rest / rehydration if applicable. 	Rare / Unlikely	<p>MISSION - Disruptive - LOW (20)</p> <p>PERSONNEL - Serious - MEDIUM (13)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Serious - MEDIUM (13)</p>	<p>ACTIVITY IS TO BE CONDUCTED IAW WBGT AND SUBSEQUENT WORK / REST, CONTINUAL WORK RATIOS.</p> <ul style="list-style-type: none"> • Activity Coordinator is to: <ul style="list-style-type: none"> ◦ ensure the activity is conducted IAW WBGT and subsequent Work / Rest, continual work ratios. ◦ ensure a functioning and calibrated WBGT is in use throughout the duration of the activity. <p>WATER IS TO BE AVAILABLE AT ALL MATCHES. SPORTS DRINKS SHOULD BE MADE AVAILABLE IF POSSIBLE.</p> <ul style="list-style-type: none"> • Activity Coordinator is to: <ul style="list-style-type: none"> ◦ ensure potable water is available throughout the competition.
C: Cultural and Man-made Environment											
6 - Playing Surface											
6.1	Inadequately prepared playing surface may result in:	<p>IMPACTS</p> <ul style="list-style-type: none"> • Mission - Delay or Failure to complete activity • Personnel - Injury <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> • Natural Environment - Inclement weather • Personnel - Inadequately prepared playing surface 	<ul style="list-style-type: none"> • Grounds prepared for activity during Planning phase utilising contracted ground maintenance staff. • Organising and ground officials are to inspect the playing surface for hazards prior to commencement of activity. 	** No controls identified **	Rare / Unlikely	<p>MISSION - Minor - LOW (24)</p> <p>PERSONNEL - Disruptive - LOW (20)</p>	<ul style="list-style-type: none"> • Teams are to be given the opportunity to inspect the field prior to play IOT become familiar with the surface. 	** No controls identified **	Highly improbable / Doubtful	<p>MISSION - Minor - LOW (25)</p> <p>PERSONNEL - Disruptive - LOW (22)</p>	<p>ORGANISING AND GROUND OFFICIALS ARE TO INSPECT THE PLAYING SURFACE FOR HAZARDS PRIOR TO COMMENCEMENT OF ACTIVITY.</p> <ul style="list-style-type: none"> • Activity Coordinator is to: <ul style="list-style-type: none"> ◦ ensure the serviceability of ground surface and playing area prior to commencement. - To be confirmed

H: Personnel										
2 - Physical Contact										
2.1	Incorrect tackling technique or collusion may result in;	<p>IMPACTS</p> <ul style="list-style-type: none"> Personnel - Injury / Illness; Break / Fracture; Laceration; Concussion Resources - Additional reliance on Medical Support <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> Cultural and Man-made Environment - Playing Surface / Goal Posts 	<ul style="list-style-type: none"> Organising and Ground officials are to ensure post protectors are in place, meet the Australian Standards and are in good repair. Organising and ground officials are to inspect the playing surface for hazards prior to commencement of activity. Competition is to be conducted / played in the spirit / guidelines as detailed in the admin instruction. 	<ul style="list-style-type: none"> ARTC CASEVAC plan is to be utilised for significant injury. ARTC Public Relations Officer to provide all comment / info to media. Patient Transport Vehicle (PTV) available 24/7 on barracks. Mouthguards are mandatory unless a specific condition prevents their use. All Injuries are to be reported through the submission of a WHS Event Report on 'Sentinel' by the injured member or the team manager. 	O c c a s i o n a l / P o s s i b l e	<p>PERSONNEL - Serious - MEDIUM (12)</p> <p>RESOURCES - Minor - LOW (23)</p>	<ul style="list-style-type: none"> Match officials are to be appropriately accredited. Competition conduct and safety brief is to be provided to all participants at the commencement of the competition. 	<ul style="list-style-type: none"> All players are to be deemed fit for participation, with no existing injuries. 	O c c a s i o n a l / P o s s i b l e	<p>PERSONNEL - Serious - MEDIUM (12)</p> <p>RESOURCES - Minor - LOW (23)</p> <p>ORGANISING AND GROUND OFFICIALS ARE TO INSPECT THE PLAYING SURFACE FOR HAZARDS PRIOR TO COMMENCEMENT OF ACTIVITY.</p> <ul style="list-style-type: none"> Activity Coordinator is to: <ul style="list-style-type: none"> ensure the serviceability of ground surface and playing area prior to commencement. - To be confirmed <p>ALL INJURIES ARE TO BE REPORTED THROUGH THE SUBMISSION OF A WHS EVENT REPORT ON 'SENTINEL' BY THE INJURED MEMBER OR THE TEAM MANAGER.</p> <ul style="list-style-type: none"> Team Managers is to: <ul style="list-style-type: none"> ensure all injuries are reported through the submission of a WHS Event Report on 'Sentinel'. <p>MATCH OFFICIALS ARE TO BE APPROPRIATELY ACCREDITED.</p> <ul style="list-style-type: none"> Activity Coordinator is to: <ul style="list-style-type: none"> ensure all match officials are appropriately accredited. <p>COMPETITION CONDUCT AND SAFETY BRIEF IS TO BE PROVIDED TO ALL PARTICIPANTS AT THE COMMENCEMENT OF THE COMPETITION.</p> <ul style="list-style-type: none"> Activity Coordinator is to: <ul style="list-style-type: none"> ensure a competition conduct and safety brief is provided to all participants at the commencement of the competition.
3 - Overuse / Insufficient recovery period										
3.1	During the activity insufficient rest periods for players during and between matches may result in;	<p>IMPACTS</p> <ul style="list-style-type: none"> Personnel - Dehydration; Injury / Illness; stress fractures, compartment syndrome or other joint injuries Resources - Additional reliance on Medical Support Reputation - Adverse reputation to activity planning committee <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> Natural Environment - Climatic Conditions Resources - insufficient hydration resupply / availability; Insufficient shade structures Time and Space - Poor Planning of Competition Draw Personnel - lack of acclimatisation; Lack of hydration prior to activity 	<ul style="list-style-type: none"> Activity is to be conducted IAW WBGT and subsequent Work / Rest, continual work ratios. 	<ul style="list-style-type: none"> ARTC CASEVAC plan is to be utilised for significant injury. Patient Transport Vehicle (PTV) available 24/7 on barracks. All Injuries are to be reported through the submission of a WHS Event Report on 'Sentinel' by the injured member or the team manager. 	O c c a s i o n a l / P o s s i b l e	<p>PERSONNEL - Disruptive - MEDIUM (15)</p> <p>RESOURCES - Minor - LOW (23)</p> <p>REPUTATION - Minor - LOW (23)</p>	<ul style="list-style-type: none"> Inclusion of additional breaks for rest / rehydration if applicable. Water is to be available at all matches. Sports drinks should be made available if possible. Trainers and Coaches must constantly monitor players for undue fatigue and injury and provide appropriate care as required. Competition draw is to ensure adequate rest / recovery period between scheduled matches. 	<ul style="list-style-type: none"> Inclusion of additional breaks for rest / rehydration if applicable. Water is to be available at all matches. Sports drinks should be made available if possible. Trainers and Coaches must constantly monitor players for undue fatigue and injury and provide appropriate care as required. 	R a r e / U n l i k e l y	<p>PERSONNEL - Disruptive - LOW (20)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Minor - LOW (24)</p> <p>ACTIVITY IS TO BE CONDUCTED IAW WBGT AND SUBSEQUENT WORK / REST, CONTINUAL WORK RATIOS.</p> <ul style="list-style-type: none"> Activity Coordinator is to: <ul style="list-style-type: none"> ensure the activity is conducted IAW WBGT and subsequent Work / Rest, continual work ratios. ensure a functioning and calibrated WBGT is in use throughout the duration of the activity. <p>ALL INJURIES ARE TO BE REPORTED THROUGH THE SUBMISSION OF A WHS EVENT REPORT ON 'SENTINEL' BY THE INJURED MEMBER OR THE TEAM MANAGER.</p> <ul style="list-style-type: none"> Team Managers is to: <ul style="list-style-type: none"> ensure all injuries are reported through the submission of a WHS Event Report on 'Sentinel'. <p>WATER IS TO BE AVAILABLE AT ALL MATCHES. SPORTS DRINKS SHOULD BE MADE AVAILABLE IF POSSIBLE.</p> <ul style="list-style-type: none"> Activity Coordinator is to: <ul style="list-style-type: none"> ensure potable water is available throughout the competition. <p>COMPETITION DRAW IS TO ENSURE ADEQUATE REST / RECOVERY PERIOD BETWEEN SCHEDULED MATCHES.</p> <ul style="list-style-type: none"> Activity Coordinator is to: <ul style="list-style-type: none"> ensure the competition draw allows adequate rest / recovery period between scheduled matches in increment whether.

4 - Communicable disease											
4.1	During conduct of the activity players that receive laceration injuries may be at risk of blood transfer which may result in;	<p>IMPACTS</p> <ul style="list-style-type: none"> Mission - Delay or Failure to complete activity Personnel - Infectious disease; Long / Short term health implications Resources - Additional reliance on Medical Support Reputation - Adverse Public Relations; Negative Media Coverage <p>CONTRIBUTING FACTOR(S) ** No contributing factor identified **</p>	<ul style="list-style-type: none"> All players are to be designated Medically J-1 to participate. 	<ul style="list-style-type: none"> ARTC CASEVAC plan is to be utilised for significant injury. ARTC Public Relations Officer to provide all comment / info to media. Patient Transport Vehicle (PTV) available 24/7 on barracks. All Injuries are to be reported through the submission of a WHS Event Report on 'Sentinel' by the injured member or the team manager. 	Rare / Unlikely	<p>MISSION - Disruptive - LOW (20)</p> <p>PERSONNEL - Serious - MEDIUM (13)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Serious - MEDIUM (13)</p>	<ul style="list-style-type: none"> Trainers and Coaches must constantly monitor players for undue fatigue and injury and provide appropriate care as required. The blood rule is to be strictly enforced and trainers are to conduct thorough checks for blood before allowing players back on the field of play. 	<ul style="list-style-type: none"> Trainers and Coaches must constantly monitor players for undue fatigue and injury and provide appropriate care as required. 	Highly Improbable / Doubtful	<p>MISSION - Disruptive - LOW (22)</p> <p>PERSONNEL - Serious - LOW (19)</p> <p>RESOURCES - Minor - LOW (25)</p> <p>REPUTATION - Serious - LOW (19)</p>	<p>ALL PLAYERS ARE TO BE DESIGNATED MEDICALLY J-1 TO PARTICIPATE.</p> <ul style="list-style-type: none"> Team Managers is to: <ul style="list-style-type: none"> ensure all players are designated medically J1 to participate. <p>ALL INJURIES ARE TO BE REPORTED THROUGH THE SUBMISSION OF A WHS EVENT REPORT ON 'SENTINEL' BY THE INJURED MEMBER OR THE TEAM MANAGER.</p> <ul style="list-style-type: none"> Team Managers is to: <ul style="list-style-type: none"> ensure all Injuries are reported through the submission of a WHS Event Report on 'Sentinel'.
5 - Faulty Equipment											
5.1	During the conduct of the activity damaged equipment or PPE may result in;	<p>IMPACTS</p> <ul style="list-style-type: none"> Mission - Delay or Failure to complete activity Personnel - Break / Fracture; Concussion; Injury / Illness; Laceration Resources - Additional reliance on Medical Support Reputation - Adverse reputation to activity planning committee <p>CONTRIBUTING FACTOR(S) • Cultural and Man-made Environment - Playing Surface</p>	<ul style="list-style-type: none"> Organising and Ground officials are to ensure post protectors are in place, meet the Australian Standards and are in good repair. 	<ul style="list-style-type: none"> ARTC CASEVAC plan is to be utilised for significant injury. Mouthguards are mandatory unless a specific condition prevents there use. Patient Transport Vehicle (PTV) available 24/7 on barracks. 	Rare / Unlikely	<p>MISSION - Minor - LOW (24)</p> <p>PERSONNEL - Serious - MEDIUM (13)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Minor - LOW (24)</p>	<ul style="list-style-type: none"> Match equipment to be checked by organising and ground officials prior to commencement. 	** No controls identified **	Highly Improbable / Doubtful	<p>MISSION - Minor - LOW (25)</p> <p>PERSONNEL - Serious - LOW (19)</p> <p>RESOURCES - Minor - LOW (25)</p> <p>REPUTATION - Minor - LOW (25)</p>	<p>MATCH EQUIPMENT TO BE CHECKED BY ORGANISING AND GROUND OFFICIALS PRIOR TO COMMENCEMENT.</p> <ul style="list-style-type: none"> Activity Coordinator is to: <ul style="list-style-type: none"> ensure match equipment is checked prior to commencement for serviceability.

7 - Alcohol Consumption										
7.1	Irresponsible consumption of alcohol during conduct of competition may result in:	<p>IMPACTS</p> <ul style="list-style-type: none"> Personnel - Injury / Illness; Disciplinary / Administrative action Reputation - Adverse Public Relations; Negative Media Coverage <p>CONTRIBUTING FACTOR(S)</p> <p>** No contributing factor identified **</p>	<ul style="list-style-type: none"> All alcohol is to be purchased from the approved canteen in location. Players are not to consume alcohol until their designated team has concluded all designated games. 	** No controls identified **	O c c a s i o n a l / P o s s i b l e	<p>PERSONNEL - Minor - LOW (23)</p> <p>REPUTATION - Minor - LOW (23)</p>	<ul style="list-style-type: none"> Any member that has consumed alcohol is not permitted to participate in any form of the conduct of matches. 	** No controls identified **	O c c a s i o n a l / P o s s i b l e	<p>ALL ALCOHOL IS TO BE PURCHASED FROM THE APPROVED CANTEEN IN LOCATION.</p> <ul style="list-style-type: none"> Activity Coordinator is to: <ul style="list-style-type: none"> ensure that alcohol is only purchased from the approved canteen in location. <p>PLAYERS ARE NOT TO CONSUME ALCOHOL UNTIL THEIR DESIGNATED TEAM HAS CONCLUDED ALL DESIGNATED GAMES.</p> <ul style="list-style-type: none"> Activity Coordinator; Team Managers is to: <ul style="list-style-type: none"> ensure that players are not to consume alcohol until their designated team has concluded all designated games. <p>ANY MEMBER THAT HAS CONSUMED ALCOHOL IS NOT PERMITTED TO PARTICIPATE IN ANY FORM OF THE CONDUCT OF MATCHES.</p> <ul style="list-style-type: none"> Activity Coordinator; Team Managers is to: <ul style="list-style-type: none"> ensure that any member that has consumed alcohol is not to participate in any form of the conduct of matches.

© Copyright Commonwealth of Australia. Department of Defence 2007- present. All rights reserved.

PREFACE. This electronic tool and printable guidance forms part of a broader, standardised Defence risk management (RM) capability suite. This suite was developed to meet ComCare Enforceable Undertaking 2981 and is part of a continuous RM improvement process undertaken by the Chief of the Australian Defence Force (CDF) instantiated in 2007. The RM capability suite is developed to Defence specifications and is currently in use by the Australian Army and other Defence elements.

COPYRIGHT. This work is copyright. Apart from any use as permitted under the Copyright Act 1968, no part may be reproduced by any process without prior written permission from Army Headquarters within the Australian Department of Defence.

WARRANTY. The Department of Defence does not warrant any of its RM products, express or implied, for usage other than their intended design application within Defence. Risks associated with usage outside intended design specifications and/or the Defence environment shall be borne by the end-user.

INFORMATION RELEASE. Defence information may only be released in accordance with extant Defence policy and is protected from unauthorised disclosure by the Crimes Act 1914.