

## **SPORTS INSTRUCTION - MIXED WATER POLO**

### **Introduction**

1. The Kapooka Fives (K5s) Mixed Water Polo Competition is a tri-service Water Polo event to be conducted at ARTC Kapooka. The event will be held on 07 Nov 15 at the ARTC Gymnasium.

### **Aim**

2. The aim of this instruction is to detail the administrative and competition arrangements for the K5s.

### **Objectives**

3. The K5s provides an opportunity for water polo players within the ADF, to compete in a unique competition. It is intended to promote a greater involvement in mixed water polo within the ADF by providing a national competition, conducted at a unit level.

### **Key appointments**

4. The list of key appointments for the event are as follows:

- a. OIC K5s – CAPT Cameron Rentz
- b. Coordinator K5s – WO2 Quentin Stein.

### **Participation**

5. Only ADF personnel and approved ADF dependents may participate in the K5s apart from the exhibition match against the Wagga Water Polo Association.

### **K5 rules**

6. Local rules/laws and scoring methods are detailed in appendix 1.

7. All officials are to be conversant with the rules of the game IAW ref G; an extract of local rules for the K5s is shown in appendix 1. A copy of ref G is available at the official's tent for perusal.

### **Registrations**

8. Registrations are required to be submitted to the K5s supervisor NLT 20 Oct 15. A registration fee of \$100.00 is to accompany registrations. Cheques can be made payable to K6s or fees can be paid to DEFENCE BANK ARTC RTF Sports Account BSB 803-205, Member No: 20749710.

9. Late registration may not be accepted. A copy of the registration form is contained in appendix 2.

### **Referees**

10. Referees for the K5s will be provided by the Wagga Water Polo Association. A thankyou gift will be provided at the conclusion of the activities to the referees.

### **Venue**

11. The competition will be held at the 30mt pool within the Kapooka Gymnasium. The OIC K5s is to ensure the venue is ready to commence competition NLT 061200KNov15.

### **Dress**

12. The dress for all competitors and officials is the appropriate water polo playing attire, with teams ensuring they are dressed uniformly. Civilian dress within ARTC is to be appropriate for any messes or clubs visited, and all clothing is to be clean, in good repair and is not to offend in anyway.

### **Alcohol**

13. Consumption of alcohol is not to occur before 071200KNov15. Individuals are not allowed to bring alcohol into ARTC. No competitor is to consume alcohol until finished playing for the day. Further information on the consumption of alcohol will be briefed to the team managers on the day of the competition during the initial brief at 0730h.

### **Stores**

14. OIC Water polo is responsible for the coordination of stores. All trophies and medallions are to be organised by OIC Water Polo.

### **Medical/safety plan**

15. All members of the ADF will be covered for compensation and medical purposes for the duration of the K5s as they are on duty.

16. Teams are responsible for their individual medical supplies and are to obtain sufficient quantities from parent units. Further information regarding the medical plan will be given in the team manager's brief at 0730h.

17. Team managers are to ensure all players are medically fit for full duty and appropriate protective equipment (if applicable) is worn.

18. The risk tolerance summary and risk appreciation summary for this event are shown in appendixes 3 and 4 respectively.

### **Supporting staff**

19. WD PL is to be prepared to provide appropriate support staff for the pre-competition exhibition match as well as on 07 Nov 15. Likely tasks include the set up, marshals and a scoreboard operator. The OIC Water Polo is to liaise with the PL COMD WD as to the requirements prior to the event.

### **Public address system, marshalling and draws**

20. The K5s Coordinator is to liaise with the Army Band - Kapooka for provision of a public address system. Marshalling equipment is to be loaned from the ARTC Gymnasium.

21. The water polo timings and draw is contained in appendix 4.

### **Pool safety**

22. The K5s coordinator is to arrange suitably qualified lifeguards to be on duty whilst the water polo competition is being conducted.

### **Exhibition match**

23. A pre-competition exhibition match is to be played between the ARTC team and the Wagga Water Polo Association team to foster good relations between ARTC and the local community. It is also to be used as a rehearsal of support staff and equipment to ensure a successful K5s. Date and time TBC with the Wagga Water Polo Association.

24. The ADF Water Polo team will be selected throughout the competition by the ADF Water Polo Association. The selected team will then compete in an exhibition match against the Wagga Water Polo Association team IOT promote Army's image in the local area. The ADF Water Polo Association will provide a level one coach for the match.

### **Conclusion**

25. The K5s tournament provides excellent opportunity to expand the "K Series" IOT include the extremely popular sport of Water Polo. This competition will promote teamwork, competitive spirit and maintenance of physical fitness, as well as demonstrating that sports play an important part between ADF units.

### **Appendixes:**

1. Local rules/laws for the K5s
2. Registration form
3. Risk Tolerance Summary
4. Risk Appreciation Summary
5. Water polo timings and draw

## **LOCAL RULES/LAWS FOR THE K5s**

1. The laws of the game are IAW ref F with the following exceptions:
  - a. each team is allowed a squad of up to nine players, with no more than five players in the on side at any one time. One female must be in the on side at all times
  - b. all players must be familiar with Water Polo and be fit for Full Duty
  - c. players are not allowed to touch the bottom of the pool during play
  - d. match balls are to be returned to the Referee at the conclusion of each game. Failure to do so may result in forfeiture of points gained during the match
  - e. organisations with more than one team are not permitted to share players between teams. Teams found doing so may be disqualified
  - f. all matches will be made up of five minute quarters with a two minute break - no injury time
  - g. if scores are tied at the conclusion of the normal time for any semi-final, no extra time shall be played. The match shall be awarded to the team that scored first
  - h. if scores are tied at the conclusion of normal time in the Grand Final then Sudden Death will be played consisting of 5 minutes each way of extra time with a one minute interval until first points scorer is declared the winner
  - i. if the scores are the same at the conclusion of extra time then no further time will be played. The match will be awarded under the above criterion
  - j. for and against shall be calculated by the match points scored by a team over the games played.

### **Injury and Interchange**

2. Players sustaining injury during the course of the match shall be replaced. They are not to play again unless cleared to do so by a Doctor, Physiotherapist, Paramedical Med Tech, Ambulance person or properly qualified Sport Trainer. Injury time is NOT permitted. The match referee will police time wastage on injury and interchange replacement.
3. All interchanges will:
  - a. occur on a nominated side of the pool
  - b. be from the nominated area
  - c. be carried out quickly and efficiently.

### **Sin Bin / Dismissals**

4. A player who is Sin Binned during any match of the tournament may incur the following penalties:
  - a. first infringement – two minutes in the sin bin
  - b. second infringement – sent off for the remainder of the match
  - c. dismissal – sent off for the rest of the competition.
5. A player who is dismissed from a game for foul play will not be replaced for the duration of the match.

### **Overall Authority**

6. A Disputes Committee, consisting of the OIC, the senior referee and a Kapooka Sports Series committee member shall be available to address any grievances, complaints or protests.
7. Any ruling given by the disputes committee shall be final and shall be adhered to by all teams participating.
8. The referee in charge of the match will be the sole judge of fact in relation to the Laws of the Game. No protests will be accepted in relation to the match referees interpretation of the Laws of the Game, including the length of the actual playing time of the match.
9. The referee will award a 3-2-1 for best player in each game for awarding Player of the Series trophy.

### **Conduct**

10. Games will commence and conclude upon the siren provided by the organisation committee.
11. A pre-series meeting will occur between the committee, referees and team managers prior, at a time to be set, to the commencement of the competition to confirm the details of participation.
12. Teams are required to provide a team sheet prior to the game to the committee. Team sheets will be provided to team managers prior to the commencement of the competition. Failure to do so may incur forfeiture of points gained during the match.
13. Team captains are to meet with the referee, at the Competition Co-ordinator table, at halftime of the game preceding theirs in order to receive a pre-game brief.

### **Draw**

14. The teams will be allocated a draw, on the morning of the competition.

## **Rule Changes Disclosure**

15. Any changes or amendments to these rules can be made at the discretion of the organising committee at any time. Any changes or amendments will be promulgated to the participating teams prior to the competition commencing.

**RISK TOLERANCE SUMMARY**

**Objective/Mission:** "The ARTC 'K' series provides an excellent opportunity to foster competition and esprit de corps within the ADF."

**Activity End State:** Activity successfully conducted and all personnel return to unit without major injury or incident.

**Course of Action Outline:**

**Activity Context / Wider Situational Awareness:**

<b>Officer Planning the Activity:</b>		<i>STP-L checked for updated profiles:</i> <b>YES</b>	
<b>C</b>	<b>RENTZ (/CAPT)</b>	<b>8523037</b>	
<i>Initials</i>	<i>Surname (Appointment/Rank)</i>	<i>Service No./PMKeys No.</i>	<i>Signature</i> _____ <i>Date</i> _____

<b>Officer Authorising the Activity (OAA):</b>	<b>ENDORSED</b>	<b>OAA Risk Tolerance Thresholds</b>
<b>SJ Jobson (COMDT ARTC/COL)</b>	<b>8244392</b>	MISSION: - SUBSTANTIAL PERSONNEL: - SUBSTANTIAL RESOURCES: - SUBSTANTIAL REPUTATION: - SUBSTANTIAL ENVIRONMENT: - SUBSTANTIAL
<i>Initials Surname (Appointment/Rank)</i>	<i>Service No./PMKeys No.</i>	
<i>Transfer of Risks exceeding Tolerance has been confirmed? Yes / No</i>		
_____ <i>Signature</i> <i>Date</i>		

<b>Officer Conducting the Activity:</b>			
<b>C</b>	<b>RENTZ (/CAPT)</b>	<b>8523037</b>	
<i>Initials</i>	<i>Surname (Appointment/Rank)</i>	<i>Service No./PMKeys No.</i>	<i>Signature</i> _____ <i>Date</i> _____

### Risks Exceeding OAA Risk Tolerance Thresholds

Risk Ref.	Threat [Risk Event]	Impact(s) of Risk Event	Impact Category and Residual Risk Level	Risk Transfer Details
NONE				

### Risks Inside OAA Risk Tolerance Thresholds

Risk Ref.	Threat [Risk Event]	Impact(s) of Risk Event	Impact Category and Residual Risk Level	Risk Transfer Details
7.1	Drowning [during conduct of the activity may result in:]	PERSONNEL - Death; injury/illness; DVA claims RESOURCES - treatment, rehabilitation and compensation costs; Unavailability of training resources REPUTATION - adverse public reaction; ComCare / Regulator reporting / Investigation / Inspection; diminished reputation of organising unit	PERSONNEL - LOW (18) RESOURCES - LOW (22) REPUTATION - LOW (19)	
1.1	Adverse environmental conditions [during conduct of the activity causes cold injury that may result in:]	MISSION - delay or failure to achieve objectives PERSONNEL - illness and / or injury; illness that may require evacuation RESOURCES - treatment, rehabilitation and compensation costs REPUTATION - ComCare / Regulator reporting / Investigation / Inspection; diminished reputation of organising unit	MISSION - LOW (24) PERSONNEL - LOW (20) RESOURCES - LOW (24) REPUTATION - LOW (24)	

5.1	Wet Surfaces [during conduct of activity causes a slip or fall incident/accident that may result in:]	PERSONNEL - Injury; longer-term injury or disability; MEC reclassification; Rehabilitation RESOURCES - treatment, rehabilitation and compensation costs REPUTATION - ComCare / Regulator reporting / Investigation / Inspection	PERSONNEL - LOW (20) RESOURCES - LOW (24) REPUTATION - LOW (24)	
8.1	Insufficient or damaged equipment [Water polo equipment is unserviceable due to incorrect use and/or wear and tear]	MISSION - delay or failure to achieve objectives PERSONNEL - injury or disability RESOURCES - damage to equipment; treatment, rehabilitation and compensation costs REPUTATION - diminished reputation of organising unit	MISSION - LOW (20) PERSONNEL - LOW (24) RESOURCES - LOW (24) REPUTATION - LOW (24)	
3.1	Failure to acknowledge or disclose medical or physical condition [prior to conduct of the activity failure to disclose medical or physical condition may result in:]	PERSONNEL - an exacerbation of injury; injury or disability; MEC reclassification; reduction in workforce and/or key skills availability; Rehabilitation RESOURCES - treatment, rehabilitation and compensation costs	PERSONNEL - LOW (20) RESOURCES - LOW (24)	
2.1	Inadequate supervision and / or conduct [during activity causes confusion or lack of understanding that may result in:]	MISSION - delay or failure to achieve objectives PERSONNEL - injury or disability RESOURCES - damage to equipment; treatment, rehabilitation and compensation costs REPUTATION - diminished reputation of organising unit	MISSION - LOW (20) PERSONNEL - LOW (20) RESOURCES - LOW (24) REPUTATION - LOW (24)	

4.1	Repetitive upper and lower body activity [During the conduct of activity causes repetitive strain that may result in:]	PERSONNEL - an exacerbation of injury; fatigue; injury or disability; MEC reclassification; Rehabilitation RESOURCES - treatment, rehabilitation and compensation costs REPUTATION - ComCare / Regulator reporting / Investigation / Inspection	PERSONNEL - LOW (21) RESOURCES - LOW (21) REPUTATION - LOW (21)	
6.1	Technical competence [During activity Incorrect / poor technique may result in:]	PERSONNEL - injury or disability RESOURCES - treatment / rehabilitation and compensation costs	PERSONNEL - LOW (23) RESOURCES - LOW (23)	
1.2	Adverse environmental conditions [During the conduct of the activity causes dehydration which may result in:]	PERSONNEL - illness that may require evacuation; reduced morale RESOURCES - treatment, rehabilitation and compensation costs	PERSONNEL - LOW (24) RESOURCES - LOW (24)	

**Risks Identified But Not Assessed**

Risk Ref.	Threat [Risk Event]	Impact(s) of Risk Event
NONE		

**Facts and Assumptions**

Description (Assumption/Fact)	Suggested/Method of Verification	Verified
NONE		

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**PREFACE.** This electronic tool and printable guidance forms part of a broader, standardised Defence risk management (RM) capability suite. This suite was developed to meet Comcare Enforceable Undertaking 2981 and is part of a continuous RM improvement process undertaken by the Chief of the Australian Defence Force (CDF) instantiated in 2007. The RM capability suite is developed to Defence specifications and is currently in use by the Australian Army and other Defence elements.

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**INFORMATION RELEASE.** Defence information may only be released in accordance with extant Defence policy and is protected from unauthorised disclosure by the Crimes Act 1914.



RISK APPRECIATION SUMMARY

Risk Ref	Risk Event	Impact(s) and Contributing Factor(s)	Existing Controls		Inherent Risk		Additional Controls		Residual Risk		Control Task(s) - Responsibilities
			Existing Likelihood Controls (Controls the likelihood of the Risk Event occurring)	Existing Impact Controls (Controls the impact of the Risk Event once it has occurred)	Likelihood	Inherent Risk Level (Impact Category – Impact Rating – Risk Level)	Additional Likelihood Controls (Controls the likelihood of the Risk Event occurring)	Additional Impact Controls (Controls the impact of the Risk Event once it has occurred)	Likelihood	Residual Risk Level (Impact Category – Impact Rating – Risk Level)	
<b>B: Natural Environment</b>											
<b>1 - Adverse environmental conditions</b>											
1.1	during conduct of the activity causes cold injury that may result in:	<p>IMPACTS</p> <ul style="list-style-type: none"> <li>• Mission - delay or failure to achieve objectives</li> <li>• Personnel - illness and / or injury; illness that may require evacuation</li> <li>• Resources - treatment, rehabilitation and compensation costs</li> <li>• Reputation - ComCare / Regulator reporting / Investigation / Inspection; diminished reputation of organising unit</li> </ul> <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> <li>• Natural Environment - Demanding environmental conditions (cold); wet; windchill</li> <li>• Cultural and Man-made Environment - Inadequate facilities</li> <li>• Resources - Inappropriate / insufficient cold weather clothing / equipment</li> <li>• Personnel - Insufficient acclimatisation</li> <li>• Time and Space - dehydration, nutrition, physical fitness, alcohol, pre-existing med condition, medication</li> </ul>	<ul style="list-style-type: none"> <li>• apply cold injury prevention measures to conserve body heat and avoid unnecessary exposure of personnel to cold, moisture, and activities or factors favouring cold injury.</li> <li>• Casualty Evacuation IAW ARTC CASEVAC Plan - Call 000 first for PRI 1 / 2, then PTV</li> <li>• PTV on call 24/7</li> </ul>	Rare / Unlikely	<p>MISSION - Minor - LOW (24)</p> <p>PERSONNEL - Disruptive - LOW (20)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Minor - LOW (24)</p>	<ul style="list-style-type: none"> <li>• Adequate instruction and supervision while members are in the pool</li> <li>• Initial safety brief for the correct conduct of the competition</li> </ul>	<ul style="list-style-type: none"> <li>• Adequate instruction and supervision while members are in the pool</li> <li>• Initial safety brief for the correct conduct of the competition</li> </ul>	Rare / Unlikely	<p>MISSION - Minor - LOW (24)</p> <p>PERSONNEL - Disruptive - LOW (20)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Minor - LOW (24)</p>	** No control tasks identified **	
1.2	During the conduct of the activity causes dehydration which may result in:	<p>IMPACTS</p> <ul style="list-style-type: none"> <li>• Personnel - illness that may require evacuation; reduced morale</li> <li>• Resources - treatment, rehabilitation and compensation costs</li> </ul> <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> <li>• Time and Space - dehydration, nutrition, physical fitness, alcohol, pre-existing med condition, medication</li> </ul>	<ul style="list-style-type: none"> <li>• adhere to Army Heat Injury Management Regime IAW Army Health Instruction</li> <li>• apply avoidance of heat injury and dehydration measures</li> <li>• monitor personnel for heat injury symptoms and signs</li> </ul>	Rare / Unlikely	<p>PERSONNEL - Minor - LOW (24)</p> <p>RESOURCES - Minor - LOW (24)</p>	<ul style="list-style-type: none"> <li>• Ensure hydration points are available throughout conduct of the activity</li> <li>• Implement regular breaks in play to allow for water consumption</li> </ul>	** No controls identified **	Rare / Unlikely	<p>PERSONNEL - Minor - LOW (24)</p> <p>RESOURCES - Minor - LOW (24)</p>	** No control tasks identified **	
<b>5 - Wet Surfaces</b>											
5.1	during conduct of activity causes a slip or fall incident/accident that may result in:	<p>IMPACTS</p> <ul style="list-style-type: none"> <li>• Personnel - Injury; longer-term injury or disability; MEC reclassification; Rehabilitation</li> <li>• Resources - treatment, rehabilitation and compensation costs</li> <li>• Reputation - ComCare / Regulator reporting / Investigation / Inspection</li> </ul> <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> <li>• Cultural and Man-made Environment - Wet Floors</li> <li>• Time and Space - Complacency</li> </ul>	<ul style="list-style-type: none"> <li>• Activity and Safety brief to participants conducted prior to activity.</li> <li>• Activity conducted IAW FINA Water Polo Rules and Regulations</li> <li>• Comply with the Water Polo Sports Safety Management Plan (SSMP)</li> </ul>	Rare / Unlikely	<p>PERSONNEL - Disruptive - LOW (20)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Minor - LOW (24)</p>	<ul style="list-style-type: none"> <li>• Activity OIC to brief all support staff of their supervisory / participation requirements.</li> <li>• Safety brief conducted prior to commencement of the competition</li> </ul>	** No controls identified **	Rare / Unlikely	<p>PERSONNEL - Disruptive - LOW (20)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Minor - LOW (24)</p>	<p>ACTIVITY AND SAFETY BRIEF TO PARTICIPANTS CONDUCTED PRIOR TO ACTIVITY.</p> <ul style="list-style-type: none"> <li>• Activity Coordinator is to: <ul style="list-style-type: none"> <li>◦ provide an Activity and Safety brief to participants prior to the activity.</li> </ul> </li> </ul> <p>COMPLY WITH THE WATER POLO SPORTS SAFETY MANAGEMENT PLAN (SSMP)</p> <ul style="list-style-type: none"> <li>• Activity Coordinator is to: <ul style="list-style-type: none"> <li>◦ ensure the activity is conducted IAW the Water Polo Sports Safety Management Plan (SSMP)</li> </ul> </li> </ul> <p>ACTIVITY OIC TO BRIEF ALL SUPPORT STAFF OF THEIR SUPERVISORY / PARTICIPATION REQUIREMENTS.</p> <ul style="list-style-type: none"> <li>• Activity Coordinator is to: <ul style="list-style-type: none"> <li>◦ provide a brief to all support staff of their supervisory / participation requirements.</li> </ul> </li> </ul>	

E: Resources										
8 - Insufficient or damaged equipment										
8.1	Water polo equipment is unservicable due to incorrect use and/or wear and tear	<p>IMPACTS</p> <ul style="list-style-type: none"> <li>Mission - delay or failure to achieve objectives</li> <li>Personnel - injury or disability</li> <li>Resources - damage to equipment; treatment, rehabilitation and compensation costs</li> <li>Reputation - diminished reputation of organising unit</li> </ul> <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> <li>Resources - Insufficient sizes of equipment</li> <li>Time and Space - Insufficient due care taken to look after equipment</li> </ul>	<ul style="list-style-type: none"> <li>Activity and Safety brief to participants conducted prior to activity.</li> <li>Activity conducted IAW FINA Water Polo Rules and Regulations</li> <li>Comply with the Water Polo Sports Safety Management Plan (SSMP)</li> </ul>	** No controls identified **	Rare / Unlikely	<p>MISSION - Disruptive - LOW (20)</p> <p>PERSONNEL - Minor - LOW (24)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Minor - LOW (24)</p>	<ul style="list-style-type: none"> <li>Activity OIC to brief all support staff of their supervisory / participation requirements.</li> <li>Safety brief conducted prior to commencement of the competition</li> <li>Pool supplies stored within Gymnasium complex and maintained by contractor staff</li> <li>Required equipment checked for servicable</li> <li>Pool facilities booked for the conduct of the activity</li> </ul>	** No controls identified **	Rare / Unlikely	<p>ACTIVITY AND SAFETY BRIEF TO PARTICIPANTS CONDUCTED PRIOR TO ACTIVITY.</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to:                             <ul style="list-style-type: none"> <li>provide an Activity and Safety brief to participants prior to the activity.</li> </ul> </li> </ul> <p>COMPLY WITH THE WATER POLO SPORTS SAFETY MANAGEMENT PLAN (SSMP)</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to:                             <ul style="list-style-type: none"> <li>ensure the activity is conducted IAW the Water Polo Sports Safety Management Plan (SSMP)</li> </ul> </li> </ul> <p>ACTIVITY OIC TO BRIEF ALL SUPPORT STAFF OF THEIR SUPERVISORY / PARTICIPATION REQUIREMENTS.</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to:                             <ul style="list-style-type: none"> <li>provide a brief to all support staff of their supervisory / participation requirements.</li> </ul> </li> </ul> <p>REQUIRED EQUIPMENT CHECKED FOR SERVICABILITY</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to:                             <ul style="list-style-type: none"> <li>ensure all required equipment is checked for servicable prior to commencement of activity</li> </ul> </li> </ul> <p>POOL FACILITIES BOOKED FOR THE CONDUCT OF THE ACTIVITY</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to:                             <ul style="list-style-type: none"> <li>ensure that the Pool facilities are allocated for the conduct of the activity</li> </ul> </li> </ul>
G: Time and Space										
3 - Failure to acknowledge or disclose medical or physical condition										
3.1	prior to conduct of the activity failure to disclose medical or physical condition may result in:	<p>IMPACTS</p> <ul style="list-style-type: none"> <li>Personnel - an exacerbation of injury; injury or disability; MEC reclassification; reduction in workforce and/or key skills availability; Rehabilitation</li> <li>Resources - treatment, rehabilitation and compensation costs</li> </ul> <p>CONTRIBUTING FACTOR(S)</p> <p>** No contributing factor identified **</p>	** No controls identified **	** No controls identified **	Occasional / Possible	<p>PERSONNEL - Disruptive - MEDIUM (15)</p> <p>RESOURCES - Minor - LOW (23)</p>	<ul style="list-style-type: none"> <li>Adequate instruction and supervision while members are in the pool</li> <li>Safety brief conducted prior to commencement of the competition</li> <li>Team Captains are to ensure all participants are fit and medically suitable to participate.</li> </ul>	<ul style="list-style-type: none"> <li>Adequate instruction and supervision while members are in the pool</li> </ul>	Rare / Unlikely	<p>PERSONNEL - Disruptive - LOW (20)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>TEAM CAPTAINS ARE TO ENSURE ALL PARTICIPANTS ARE FIT AND MEDICALLY SUITABLE TO PARTICIPATE.</p> <ul style="list-style-type: none"> <li>Team Captains is to:                             <ul style="list-style-type: none"> <li>ensure that all their participants are fit and medically suitable to participate.</li> </ul> </li> </ul>
H: Human Nature										
2 - Inadequate supervision and / or conduct										
2.1	during activity causes confusion or lack of understanding that may result in:	<p>IMPACTS</p> <ul style="list-style-type: none"> <li>Mission - delay or failure to achieve objectives</li> <li>Personnel - injury or disability</li> <li>Resources - damage to equipment; treatment, rehabilitation and compensation costs</li> <li>Reputation - diminished reputation of organising unit</li> </ul> <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> <li>Time and Space - Failure to appreciate activity supervision requirements</li> <li>Human Nature - Failure to listen / abide with guidance / direction</li> </ul>	<ul style="list-style-type: none"> <li>Conduct physical training activities IAW the reference</li> <li>Activity conducted IAW FINA Water Polo Rules and Regulations</li> <li>Comply with the Water Polo Sports Safety Management Plan (SSMP)</li> </ul>	<ul style="list-style-type: none"> <li>Casualty Evacuation IAW KMA CASEVAC SOP</li> <li>PTV on call 24/7</li> <li>Conduct physical training activities IAW the reference</li> </ul>	Rare / Unlikely	<p>MISSION - Disruptive - LOW (20)</p> <p>PERSONNEL - Disruptive - LOW (20)</p> <p>RESOURCES - Minor - LOW (24)</p> <p>REPUTATION - Minor - LOW (24)</p>	<ul style="list-style-type: none"> <li>Activity OIC to brief all support staff of their supervisory / participation requirements.</li> <li>Safety brief conducted prior to commencement of the competition</li> <li>Match officials are to be appropriately accredited.</li> </ul>	** No controls identified **	Rare / Unlikely	<p>COMPLY WITH THE WATER POLO SPORTS SAFETY MANAGEMENT PLAN (SSMP)</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to:                             <ul style="list-style-type: none"> <li>ensure the activity is conducted IAW the Water Polo Sports Safety Management Plan (SSMP)</li> </ul> </li> </ul> <p>ACTIVITY OIC TO BRIEF ALL SUPPORT STAFF OF THEIR SUPERVISORY / PARTICIPATION REQUIREMENTS.</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to:                             <ul style="list-style-type: none"> <li>provide a brief to all support staff of their supervisory / participation requirements.</li> </ul> </li> </ul> <p>MATCH OFFICIALS ARE TO BE APPROPRIATELY ACCREDITED.</p> <ul style="list-style-type: none"> <li>Activity Coordinator; OIC Activity is to:                             <ul style="list-style-type: none"> <li>ensure all match officials are appropriately accredited.</li> </ul> </li> </ul>

4 - Repetitive upper and lower body activity										
4.1	During the conduct of activity causes repetitive strain that may result in;	<p>IMPACTS</p> <ul style="list-style-type: none"> <li>Personnel - an exacerbation of injury; fatigue; injury or disability; MEC reclassification; Rehabilitation</li> <li>Resources - treatment, rehabilitation and compensation costs</li> <li>Reputation - ComCare / Regulator reporting / Investigation / Inspection</li> </ul> <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> <li>Time and Space - physical condition</li> <li>Human Nature - excessive repetition; Inadequate supervision and control</li> </ul>	<ul style="list-style-type: none"> <li>Comply with the Water Polo Sports Safety Management Plan (SSMP)</li> <li>Activity conducted IAW FINA Water Polo Rules and Regulations</li> </ul>	<ul style="list-style-type: none"> <li>PTV on call 24/7</li> </ul>	L i k e l y / P r o b a b l e	<p>PERSONNEL - Minor - LOW (21)</p> <p>RESOURCES - Minor - LOW (21)</p> <p>REPUTATION - Minor - LOW (21)</p>	<ul style="list-style-type: none"> <li>Safety brief conducted prior to commencement of the competition</li> </ul>	<ul style="list-style-type: none"> <li>All Injuries are to be reported through the submission of a WHS Event Report on 'Sentinel' by the injured member or the team manager.</li> </ul>	L i k e l y / P r o b a b l e	<p>PERSONNEL - Minor - LOW (21)</p> <p>RESOURCES - Minor - LOW (21)</p> <p>REPUTATION - Minor - LOW (21)</p> <p>COMPLY WITH THE WATER POLO SPORTS SAFETY MANAGEMENT PLAN (SSMP)</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to:                             <ul style="list-style-type: none"> <li>ensure the activity is conducted IAW the Water Polo Sports Safety Management Plan (SSMP)</li> </ul> </li> </ul> <p>ALL INJURIES ARE TO BE REPORTED THROUGH THE SUBMISSION OF A WHS EVENT REPORT ON 'SENTINEL' BY THE INJURED MEMBER OR THE TEAM MANAGER.</p> <ul style="list-style-type: none"> <li>Team Captains is to:                             <ul style="list-style-type: none"> <li>ensure all Injuries are reported through the submission of a WHS Event Report on 'Sentinel'.</li> </ul> </li> </ul>
6 - Technical competence										
6.1	During activity Incorrect / poor technique may result in:	<p>IMPACTS</p> <ul style="list-style-type: none"> <li>Personnel - injury or disability</li> <li>Resources - treatment / rehabilitation and compensation costs</li> </ul> <p>CONTRIBUTING FACTOR(S)</p> <ul style="list-style-type: none"> <li>Time and Space - failure to follow instructions / direction; fatigue; inexperience; physical condition</li> <li>Human Nature - inadequate briefings / orders / Instructions</li> </ul>	<ul style="list-style-type: none"> <li>Activity and Safety brief to participants conducted prior to activity.</li> <li>Activity conducted IAW FINA Water Polo Rules and Regulations</li> <li>Comply with the Water Polo Sports Safety Management Plan (SSMP)</li> </ul>	<ul style="list-style-type: none"> <li>Apply first aid and evacuation IAW ARTC CASEVAC plan</li> </ul>	O c c a s i o n a l / P o s s i b l e	<p>PERSONNEL - Minor - LOW (23)</p> <p>RESOURCES - Minor - LOW (23)</p>	<ul style="list-style-type: none"> <li>Adequate instruction and supervision while members are in the pool</li> <li>Safety brief conducted prior to commencement of the competition</li> <li>Team Captains are to ensure all participants are fit and medically suitable to participate.</li> </ul>	<ul style="list-style-type: none"> <li>Adequate instruction and supervision while members are in the pool</li> </ul>	O c c a s i o n a l / P o s s i b l e	<p>ACTIVITY AND SAFETY BRIEF TO PARTICIPANTS CONDUCTED PRIOR TO ACTIVITY.</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to:                             <ul style="list-style-type: none"> <li>provide an Activity and Safety brief to participants prior to the activity.</li> </ul> </li> </ul> <p>APPLY FIRST AID AND EVACUATION IAW ARTC CASEVAC PLAN</p> <ul style="list-style-type: none"> <li>Activity Coordinator; OIC Activity is to:                             <ul style="list-style-type: none"> <li>Apply timely and appropriate first aid and evacuation of casualty.</li> </ul> </li> </ul> <p>COMPLY WITH THE WATER POLO SPORTS SAFETY MANAGEMENT PLAN (SSMP)</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to:                             <ul style="list-style-type: none"> <li>ensure the activity is conducted IAW the Water Polo Sports Safety Management Plan (SSMP)</li> </ul> </li> </ul> <p>TEAM CAPTAINS ARE TO ENSURE ALL PARTICIPANTS ARE FIT AND MEDICALLY SUITABLE TO PARTICIPATE.</p> <ul style="list-style-type: none"> <li>Team Captains is to:                             <ul style="list-style-type: none"> <li>ensure that all their participants are fit and medically suitable to participate.</li> </ul> </li> </ul>

7 - Drowning										
7.1	during conduct of the activity may result in:	<p><b>IMPACTS</b></p> <ul style="list-style-type: none"> <li>Personnel - Death; injury/illness; DVA claims</li> <li>Resources - treatment, rehabilitation and compensation costs; Unavailability of training resources</li> <li>Reputation - adverse public reaction; ComCare / Regulator reporting / Investigation / Inspection; diminished reputation of organising unit</li> </ul> <p><b>CONTRIBUTING FACTOR(S)</b></p> <ul style="list-style-type: none"> <li>Time and Space - fatigue</li> <li>Human Nature - fitness levels; swimming ability</li> </ul>	<ul style="list-style-type: none"> <li>All military pools to have life guards on duty</li> <li>PTIs to remain current in Bronze Medallion annually</li> <li>Comply with the Water Polo Sports Safety Management Plan (SSMP)</li> <li>Activity and Safety brief to participants conducted prior to activity.</li> <li>Activity conducted IAW FINA Water Polo Rules and Regulations</li> </ul>	<ul style="list-style-type: none"> <li>All military pools to have life guards on duty</li> <li>PTIs to remain current in Bronze Medallion annually</li> <li>Casualty Evacuation IAW KMA CASEVAC SOP</li> <li>Ensure incidents are investigated and recorded IAW references via AIMS i.e. QA, IIR, AC875, AC626, Sentinel XP188, EO016</li> <li>PTV on call 24/7</li> </ul>	H i g h l y  I m p r o b a b l e  /  D o u b t f u l	<p>PERSONNEL - Critical - LOW (18)</p> <p>RESOURCES - Disruptive - LOW (22)</p> <p>REPUTATION - Serious - LOW (19)</p>	<ul style="list-style-type: none"> <li>Activity OIC to brief all support staff of their supervisory / participation requirements.</li> <li>Adequate instruction and supervision while members are in the pool</li> <li>Safety brief conducted prior to commencement of the competition</li> <li>Team Captains are to ensure all participants are fit and medically suitable to participate.</li> </ul>	<ul style="list-style-type: none"> <li>Adequate instruction and supervision while members are in the pool</li> </ul>	H i g h l y  I m p r o b a b l e  /  D o u b t f u l	<p>ALL MILITARY POOLS TO HAVE LIFE GUARDS ON DUTY</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to: <ul style="list-style-type: none"> <li>ensure life guards are on duty for the duration of the activity.</li> </ul> </li> </ul> <p>COMPLY WITH THE WATER POLO SPORTS SAFETY MANAGEMENT PLAN (SSMP)</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to: <ul style="list-style-type: none"> <li>ensure the activity is conducted IAW the Water Polo Sports Safety Management Plan (SSMP)</li> </ul> </li> </ul> <p>ACTIVITY AND SAFETY BRIEF TO PARTICIPANTS CONDUCTED PRIOR TO ACTIVITY.</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to: <ul style="list-style-type: none"> <li>provide an Activity and Safety brief to participants prior to the activity.</li> </ul> </li> </ul> <p>ACTIVITY OIC TO BRIEF ALL SUPPORT STAFF OF THEIR SUPERVISORY / PARTICIPATION REQUIREMENTS.</p> <ul style="list-style-type: none"> <li>Activity Coordinator is to: <ul style="list-style-type: none"> <li>provide a brief to all support staff of their supervisory / participation requirements.</li> </ul> </li> </ul> <p>TEAM CAPTAINS ARE TO ENSURE ALL PARTICIPANTS ARE FIT AND MEDICALLY SUITABLE TO PARTICIPATE.</p> <ul style="list-style-type: none"> <li>Team Captains is to: <ul style="list-style-type: none"> <li>ensure that all their participants are fit and medically suitable to participate.</li> </ul> </li> </ul>

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PREFACE. This electronic tool and printable guidance forms part of a broader, standardised Defence risk management (RM) capability suite. This suite was developed to meet Comcare Enforceable Undertaking 2981 and is part of a continuous RM improvement process undertaken by the Chief of the Australian Defence Force (CDF) instantiated in 2007. The RM capability suite is developed to Defence specifications and is currently in use by the Australian Army and other Defence elements.

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INFORMATION RELEASE. Defence information may only be released in accordance with extant Defence policy and is protected from unauthorised disclosure by the Crimes Act 1914.

**WATER POLO TIMINGS AND DRAW**

Timings	
0730 - 0800	Registration
0800 - 0830	1(B) v 2(W)
0830 - 0900	3(B) v 4(W)
0900 - 0930	5(B) v 6(W)
0930 - 1000	7(B) v 8(W)
1000 - 1030	Break/Spare
1030 - 1100	1(B) v 5(W)
1100 - 1130	2(B) v 6(W)
1130 - 1200	3(B) v 7(W)
1200 - 1230	4(B) v 8(W)
1230 - 1300	Break/Spare
1300 - 1330	Semi Final 1 (4th (B) vs 1st (W)
1330 - 1400	Semi Final 2 (3rd (B) vs 2nd (W)
1400 - 1430	Break/Spare
1430 - 1500	Grand Final Winner SF1 (B) vs SF2 (W)
1500 - 1630	Presentatios/ ADF Team Rep
1630 - 1700	Exhibition Match (ADF vs Wagga Wagga)
1700 - 1800	Presentations/ Refurbish